INTERCOLLEGIATE BROADCASTING SYSTEM

SCRIPT LIBRARY

The scripts described in this list comprise the IBS script library. They are made available for the use of member and affiliate groups through the kindness of the authors, who have donated the performance rights royalty-free.

These scripts are available on request in a sufficient number of copies for production. It is our intention to keep each script in print unless changing conditions render the material obsolete. When our present supply is exhausted, more copies will be made.

Permission has been granted us to use these scripts for sustaining, non-commercial production only. Arrangements for commercial performance will require the payment of royalty to be set by the author, arrangements for which may be made through the IBS office.

The primary purpose of this library is to provide a wider hearing for the scripts written by staff members of IBS stations by making those scripts available to other stations. Contributions are earnestly requested.

David Linton
Program Manager

SECTION I

1. TAPS IS NOT ENOUGH by Carl Carmer
   Characters - 3 men, 1 woman 12 min.

   The causes for which we fought, and must still fight if we are to win the peace, set forth in a simple blank verse drama originally performed as a VE Day Special Program by CBS.

2. UNTITLED by Norman Corwin
   Characters - 5 men, 3 women 12 min.

   The friends and family of a young soldier killed in action, speak movingly of the way the boy lived, and the things for which he died.

3. THE VETERAN COMES BACK by Ben Kagan
   Characters - 6 men 20 min.

   Dramatic review of treatment of veterans in previous wars of U. S., leading up to what GI Joe of today demands in terms of human rights and security. A forthright discussion of one of the major social problems of the post war world, adapted from Willard Waller's book of the same title.

4. THE FACE by Sgt. Arthur Laurents
   Characters - 5 men, 1 woman 30 min.

   Strong script about the physical and mental rebuilding of a soldier whose face has been shot away. Originally broadcast on CBS as one of "Assignment: Home" series.

5. THERE ARE THINGS TO BE DONE by Mitchell Grayson
   Characters - 4 men, 1 woman 25 min.

   Every-day incidents show what each individual can do in a concrete way to further the fair treatment of the Negro. Based on Lillian Smith's pamphlet of the same name, this was first dramatized on "NEW WORLD A-COMIN'" series over WMCA, New York City (1).

6. FOREIGNERS SETTLED AMERICA by Gretta Baker
   Characters - 4 men, 2 women 15 min.

   Story of a high school boy and girl, the boy a first generation American of Italian descent, the girl of Mayflower descent who learns that all Americans were at one time or other "foreigners" - good for high school age.

SECTION I

1. TAPS IS NOT ENOUGH by Carl Carmer
Characters - 3 men, 1 woman 12 min.

The causes for which we fought, and must still fight if we are to win the peace, set forth in a simple blank verse drama originally performed as a V-Day special program by USO.

2. UNTITLED by Norman Corwin
Characters - 5 men, 3 women 12 min.

The friends and family of a young soldier killed in action, again moving in the way the boy lived, and the things for which he died.

3. THE VETERAN COMES BACK by Ben Hagan
Characters - 5 men 20 min.

Dramatic review of treatment of veterans in previous wars from the viewpoint of veterans of World War II. Remarks on terms of human rights and security. A forceful discussion of one of the most vital problems of the post-war era. Adapted from Mildred Walker's book of the same title.

4. THE RACE by Sgt. Arthur Laurents
Characters - 5 men, 1 woman 20 min.

Strong script about the physical and mental rehabilitation of a soldier whose face has been blown away. Originally produced on the air on "Assignment Home" series.

5. THERE ARE THINGS TO BE DONE by Mitchell Grayson
Characters - 4 men, 1 woman 25 min.

Every-day incidents show what each individual can do in a concrete way to further the right arrangements of the Negro. Based on Italian short, a pamphlet of the same name, with that title, transcribed on "THE NEGRO-COMMUNITY" series over WOQR, New York City (Q).

6. FOREIGNERS SETTLED AMERICA by Cretta Baker
Characters - 4 men, 2 women 15 min.

Story of a high school boy and girl, the boy a first generation American of Italian descent, the girl of Dutch descent with Indian blood. Immigrants were at one time of others. "Foreigners" good and bad are of school-age.

7. THE CANDLE AND THE GUN by Mari Yanofsky
Characters - narrator, 3 men, 1 woman, 1 boy 15 min.

An eloquent plea for racial tolerance in the story of a young Jewish soldier on a troop ship and his observance of the rituals of his religion. Broadcast originally over CBS.

8. IN THE SERVICE OF MY COUNTRY by Langston Hughes
Characters - 11 men, 1 child, Negro chorus 12 min.

The story of the building of the Alcan Highway in Alaska, where men of all races worked shoulder to shoulder through shared perils and hardships. A symbolic script for post-war use.

9. THE BOY FROM NEBRASKA by Sgt. Millard Lampell
Characters - 10 men 15 min.

The return of Ben Kuroki, Japanese-American tail-gunner hero, to meet prejudice which makes him feel that he has a place only in his country's fighting lines, not at home. Good for high school use.

10. DR. HOPKINS' ATOMIC BOMB by Arnold Hartley
Characters - 4 or 5 men and narrator 20 min.

A timely documentary of the dangers to democracy inherent in prejudice in our educational system against any minority group. Originally heard on WOV, New York City.

11. THESE ARE AMERICANS by Chet Huntley and Ernest Martin
Characters - 9 men and announcer 10 min.

A factual story of the contribution of Mexican-American citizens to the United States, in the fields of agriculture, industry and in the armed forces. Broadcast originally over CBS in cooperation with the Southern California Council of Inter-American Affairs.

12. IS FAIR PLAY CONTROVERSIAL by Chet Huntley
Characters - 4 men 15 min.

A simple script set in a war plant which shows that, when given equal opportunities, Negroes learn as rapidly as white people.

7. THE CANDLE AND THE GUN by Mari Yonofsky
Characters - narrator, 3 men, 1 woman, 1 boy 15 min.

An eloquent plea for racial tolerance in the story of a young Jewish soldier on a troop ship and his observance of the rituals of his religion. Broadcast originally over CBS.

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SECTION II

1. THEY BURNED THE BOOKS by Stephen Vincent Benet
   Characters - narrator, 3 men, 1 woman, 1 boy
   (English, French and German accents needed) 15 min.

   An excellent poetic dramatization of the destruction of liberty and truth in Germany on May 10, 1933, the day of the burning of the books. Originally broadcast over NBC for the Council on Books in Wartime on the anniversary of that day.

2. BATTLE OF THE WARSAW GHETTO by Morton Wishengrad
   Characters - 5 men, 2 women, narrator 15 min.

   A grim but inspiring story of the rebellion of the Jews in the Warsaw ghetto and their final massacre by the Germans. Broadcast originally over NBC.

3. LOVING CUPS FOR MURDERERS by Arnold Hartley
   Characters - 2 voices 15 min.

   A "poor man's documentary" which brings home graphically in terms of past mistakes the democracies' task if Germany is to be prevented from starting another war.

4. SCAPEGOATS IN HISTORY by Ben Kagan
   Characters - 5 men, 1 woman 25 min.

   Dramatizes the tricks of demagogues from the days of Jesus and Herod to the 20th century. Based on a pamphlet of same name by Kenneth Gould, and a book, "History of Bigotry in the U.S." by Gustavus Myers. Originally heard on NBC.

5. THE PROMISE VERSUS THE DEED by William Kendall Clarke
   Characters - 6 men 25 min.

   History of promises broken by German regimes; intended to show that if we listen to promises again, instead of judging from German acts, we will repeat mistakes of 1919. Adapted from George Creel's book. Fact-packed and highly dramatic. Broadcast on CBS.

6. DEATH AND DR. BURDENKO
   Characters - announcer, 9 men, 1 woman, a voice 15 min.

   The true story of a brave, skillful Russian peasant surgeon and his work from the czarist days to the present war. An interesting picture of the development of Soviet Russia during the years following the Revolution.

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Characters - 2 voices 15 min.

A "poor man's documentary" which brings home graphically in terms of peat whatever the democracies' task if Germany is to be prevented from starting another war.

4. SCAPEGOATS IN HISTORY by Don Regan
Characters - 5 men, 1 woman 25 min.

Dramatizes the tricks of demagogues from the days of Jesus and Herod to the 20th century. Based on a pamphlet of same name by Kenneth Gould, and a book, "History of Bigotry in the U.S." by Gustavus Myers. Originally broad on NBC.

5. THE PROMISE VERSUS THE SWORD by William Kendall Clarke
Characters - 6 men 25 min.

History of promises broken by German regimes, intended to show that if we listen to promises again, instead of judging from German acts, we will repeat mistakes of 1919. Adapted from George Orwell's book. Fast-tempo and highly dramatic. Broadcast on CBS.

6. DEATH AND DR. NUDENKO
Characters - announcer, 2 men, 1 woman, a voice 15 min.

The true story of a brave, skillful Russian peasant surgeon and his work from the earliest days to the present war. An interesting picture of the development of Soviet Russia during the years following the Revolution.

7. TOMORROW WILL BE OURS by Howard Fast
Characters - 1 man, 1 woman, 2 narrators 12 min.

A very simple and effective script dramatizing in a conversation between a man and wife the possibility of successful uniting of the nations of the world by analogy to the struggles for the evolution of our own United States.

8. A BOOK THAT FOUGHT A WAR by Howard Fast
Characters - narrator, 4 men 12 min.

The story of Common Sense, written by Thomas Paine in 1776, showing the way in which the written word can become a weapon of war. July Fourth program. A Council on Books in Wartime Script designed for local use, this makes an excellent program for schools and libraries or for July Fourth.

9. AMERICAN FAMILY by Pearl Buck
Characters - 2 men, 1 boy, 2 women 12 min.

A simple script about an American family who gain a new kinship with one of the United Nations when they learn of the death of their son on Chinese soil.

10. THEY SHALL BE HEARD by Norman Rosten
Characters - 16 men, 1 woman; men's voices; women's voices 20 min.

A stirring and poetic plea for a strong world organization of nations. Though this calls for a large cast and use of music, the production can be simplified, and the script is particularly appropriate for high school use. Originally broadcast over Mutual network on the eve of the San Francisco Conference for the American Association for the United Nations.

HATE, INCORPORATED by Caye Chistitan

Characters: 7 men, 2 women 30 minutes

This hard-hitting play deals with the problems of racial discrimination in entrance requiremtns for a medical school. Three veterans are introduced as they wait for entrance interviews. One is admitted, but the other two are told the school is full. A newspaper investigation leads to a reversal of the discriminatory policy.

BLACK BOAT by Julia Cooley Altrocchi

Characters: 1 man 30 minutes

A long narrative poem, bitter with indignation and a cry for justice long denied. Dedicated to the memory of 207 negro enclisted seaman who lost their lives at Port Chicago, California, on July 17, 1944 in an explosion on munitions they were loading. Can be broken up among several voices.

THE VETERAN COMES BACK by Ben Kagan

Characters: many small men's parts, one woman, can be doubled 30 minutes

A strong script, dealing with the social problem of the vet. Reviews veterans organizations of past wars, the bonus march, how French and German and Italian veterans of World War I supported facism when it offered what society owed them. Will it happen here?

TO LIBERTY IN A FEATHERBED by Morton Wishengrad

Characters: 8 men and miscellaneous voices 15 minutes

A simple re-enactment of Thomas Kennedy's fight in the Maryland House of Delegates to take religion out of politics, back in 1818. Very well written.

ROUTINE MISSION by Al Fiering, WOUB, Ohio University

Characters: 8 men 15 minutes

Vivid description of a bomber mission, told from first-hand experience.

THE PUSSYCAT AND THE EXPERT PLUMBER WHO WAS A MAN by Arthur Miller

Chhracters: 24 men, 3 women (can double) 30 minutes

A cat learns to read and write and almost becomes president of the United States until he meets one man who cannot be blackmailed.

MERIDIAN 7-1212 by Irving Reis

12 men, 8 women 30 minutes

One of the famous plays of the old Columbia Workshop. A "feature story" treatment, with several plots revolving around the Telephone Time service.

THE LEAGUE OF ANIMALS by Antoni Gronowicz

12 characters 30 minutes

A fantasy in verse, in which the Animals form a League to outlaw agression. Translated from the Polish.

THE BROTHERS by P. Terentius Afer (Terrence) 1 hour

An original translation made for WSRN, Swarthmore, of the famous Roman comedy, which served as a basis for Shakespeare's "Comedy of Errors."

DON JUAN by Moliere One hour

An original translation made for WSRN, Swarthmore, of a typical but lesser known Moliere comedy.

THE MAN WHO WOULDN'T BELIEVE by Richard L. Palmer

Characters: 10 men, 3 women (some doubling) 30 minutes

An orignal drama writter for WBRU, telling the story of a man whose philosophy of life was "Eminently practical." On his death Fred Leming goes to Heaven, but is thrown out when his articles of faith in beauty and art are not forthcoming.

Note--if you would like to read over any of the scripts on this list before making a selection for production, we will be glad to lend a single copy on request.

P130--50--4/24/46

INTERCOLLEGIATE BROADCASTING SYSTEM

Confidential memorandum
September 27, 1946

We have discussed with many of you by telephone the problem of our contract with the Intercollegiate Broadcasting Station Representatives (IBSR). We believe this is a good time to make a fuller report.

IBSR was set up in 1941 for the purpose of representing IBS stations for the sale of national advertising. It is owned by Joseph J. Weed, who also owns Weed and Company, a large representative of standard broadcast stations. A committee of IBS people had been designated to find and appoint an advertising representative, and had not succeeded in persuading any of the standard representatives to take our account. The idea was conceived of setting up a separate organization to handle only our account. Mr. Weed financed and operated it, with Louis Bloch (who was then also business manager of IBS) as its head. For a number of years, Bloch worked for both IBS and IBSR, which led to considerable confusion between the two. Bloch was replaced as Business Manager of IBS in June 1946, and as manager of IBSR in December 1945.

During the early years of IBSR's existence, the commissions which it earned did not cover the operating expenses, and this condition obtained again in 1946. To date Mr. Weed has probably lost about $16,000 in this operation. This is, of course, a small figure in comparison with the earnings of Weed and Company.

In 1942 the staff of IBS felt that Mr. Weed had obtained too large a measure of control over the individual stations of IBS, and they had a contract drawn up in which Weed turned over to IBS his contracts with the individual stations and agreed to do business with them only through and by approval of IBS. This contract ran for a period of five years - until January first 1947, and contained a clause which provided for automatic renewal for one-year periods unless notice of termination was given six months in advance. Since notice was not given before July first 1946, the contract now stands renewed until January first, 1948.

This contract appoints IBSR as our representative and gives them a 15% commission on all national advertising. It is this contract which we have now decided to cancel. It is legally possible to do so, according to our lawyers, because in several cases IBSR has not abided by its terms.

In particular, the contract specifies that all contracts with the stations, or with advertisers for time on the stations, shall be signed by IBS, and not by IBSR. Yet, during the past year, IBSR has signed renewals of the Herald-Tribune contract with the agency, and this Fall has signed a new contract with the same sponsor. It has also signed contracts directly with the stations for the carrying of the programs.

Furthermore, the contract with Weed and IBSR states that the sole function of IBSR shall be the soliciting and obtaining of advertising contracts for IBS members. The failure of IBSR to obtain a reasonable quantity of such contracts for a period of seventeen months is, in view of the exclusive nature of the contract, sufficient grounds for terminating it. It is, in fact, the major ground for doing so. The general slump in radio advertising, which was offered as an excuse for failure to sell, is no longer a fact, and competent advisers in the radio industry can see no valid reason why advertising has not been sold, except perhaps the inadequacy of the attempts.

The contract also specifies that IBSR shall not represent any station or stations other than members of IBS. It has come to our attention that recently, in a presentation for the Herald-Tribune, a station which is not a member of IBS was

included. Although we have not seen the contract, we are led to believe that this outside station was included in it when it was actually signed by the agency and IBSR.

Weed has indicated, in particular in his letter to some of the Member stations this week, a desire to bypass IBS in his relations with college stations, especially in the matter of the formation of new stations. This would be clearly a violation of his contract with IBS.

We are advised by friends in the radio industry that the terms of the IBS-IBSR contract are considerably more stringent on us than is the usual practice in the radio industry. In particular, the duration of the contract - five years originally - is most unusual. The requirement of six months notice of intent not to renew is also unusual. Further, the provision that in the event of voluntary dissolution of IBS the contracts with the stations for advertising shall all revert to Weed is most extraordinary. The only conceivable reason for it seems to be to enable Weed to take over the functions of IBS in the event of its dissolution.

During this period we have consistently disagreed with IBSR on matters of sales policy. For instance, we believe that network programs offer a better package to advertisers than programs of local origin. Yet no visible effort has been made to sell them. The lack of sales is the only reason which has prevented the establishment of a larger network. We believe that offering specific programs to an advertiser for sponsorship should more easily induce him to buy time. IBSR has declined even to accept from us information regarding programs for sale. The results of our 1945 survey indicate an unusually high listening audience for most campus stations, but IBSR has failed to use this information, and has even used old and much less accurate (and less favorable) figures in making presentations.

We belive that college radio reaches a specialized audience with certain specific potentialities. The per capita cost of reaching these listeners is high compared to the cost of reaching ordinary listeners over a standard station. However, IBSR has apparently not concentrated on those products which are best suited for our market.

IBSR has maintained the position that they should not attempt to sell sponsors located outside of New York City (with one or two possible exceptions). We do not agree with this position. Also, IBSR has issued no organized promotion campaign--their entire activity in this field being confined to one booklet which contained a great deal of inaccurate information. Our contract with IBSR provides that they shall provide "reasonalbe pu licizing of IBS facilities and activities."

The contract also provides that "The sole function of Weed and IBSR shall be the soliciting and obtaining of such (national advertising) contracts." Despite this, WEED has attempted to enter the field of encouraging more colleges to start stations, a field which IBS feels that it is handling adequately, and into which the interests of another agency has produced confusion and ill-will. This condition is aggravated by the very similar names of the two organizations.

We have not agreed with Weed on his choice of personnel, and we have felt that the persons employed were not sufficiently experienced nor qualified by attitude. It now appears that these employees have not been devoting their en ire time to this organization, but have only maintained an apperance of doing so.

The necessity for providing competent personnel for the operation of IBSR should certainly have been apparent to WEED not later than November 1945, when the Governing Council of IBS expressed its dissatisfaction with his personnel. Indeed, it should have been apparent to him from the very start of the operation of IBSR. Yet it is now clear that in December 1945, he did not make sufficiently careful choice of a new manager. Further, he did not adequately supervise his personnel thereafter. Even when the situation became acute, he made no move to correct it until IBS informed him of its desire to terminate the contract.

Weed also never adequately informed his personnel of the obligations of IBSR to IBS. If he had done so it is inconceivable that the violations of our contract, which are our basis for terminating it, could have occurred. He must even have neglected to keep himself remind ed of the terms of the contract, for he personally has been guilty at least of a written indication of intent or desire to violate some of the terms of the contract.

In view of the above failures of Weed to observe what we consider to be basic principles of sound business practice, and his equally obvious failure to exercise good judgement, we do not believe that it would be to the interest of the Member stations to continue to have IBSR or Weed as our national advertising representative under any circumstances.

One of the most important reasons why notice of termination was not given in June is the fact that the fall season is the time when most selling is done. IBSR offered encouraging promises of business for the fall, none of which have been carried out. There has been a noticeable reduction in the time and effort devoted to selling, and Mr. Robinson is now of the opinion that campus radio cannot be sold. We do not agree with this opinion.

We believe that campus radio has now developed to the point where any of the smaller standard station representatives will be happy to have our account. Confidential conferences have confirmed this opinion. We can now choose betwe en several representatives, taking the one in whom we have the most confidence. It is no longer necessary to have a special organization for our account alone, and we believe that better results can be obtained by one which also handles other Radio stations, and will not attempt to conceal their represent ation of us as Weed has done up to this time.

We are advised by two competent Lawyers, giving their opinions independently, that our contract can legally be terminated because of the violations committed by Weed, and that Weed cannot successfully sue for damages. We do not belive that any court action will be necessary.

It has been decided to offer Weed the following terms of settlement: That if he agrees to terminate the contract by mutual consent, and to refrain from using the name IBSR in business again, we will pay him the commission on the Herald Tribune contract (the only national account now carriedon IBS stations) for the remainder of the present contract, which runs until June, 1947, but not for any renewals or extensions of the contract. Also, that we will buy from him all office furniture, equipment, and supples now located in his office here, at current market prices for second-hand material in the same condition. (The price to be determined by appraisals from second-hand dealers). And that we will take over responsibility for the half of the office now occupied by IBSR and absolve him from further responsibility in this connection.

It is the opinion of the executives that we would be justified in taking out a loan to cover these expenses, and that the fu ture outlook makes the repayment of this loan possible.

The alternative to this settlement, is that we can simply serve Weed with an official notice that the contract is terminated. He can then attempt to sue us, but we are advised by our lawyers that he cannot possibly recover any damages. We do not belive that he would sue under such conditions, but he would be free to use whatever use he sees fit of his half of the office and his office equipment. Under such conditions he would not receive any comission on the Herald Tribune account.

For these reasons, and after consultation with our lawyers, advisors from the radio industry, and officers of most of the stations, the Executive Committee determined to discuss cancellation with Weed. Paul Bergin and David Linton called upon him on Monday, September 23, and suggested that the contract be terminated by mutual consent. Mr. Weed advanced a number of arguments as to why this should not be done. Among them were:

That Mr. Robinson was responsible, and would be replaced

That a debt of gratitude was owed to Weed by IBS because of his early support of the campus radio movement

That cancellation of the contract was unethical business practice

That we could not obtain another representative

That the dissatisfaction expressed by our officers was their personal opinion and not shared by the member stations

That the lack of selling was due to external factors

That he should be given an opportunity to regain the money which he has lost to date.

N one of these arguments was convincing to us, but we agreed to Weed's request to wait one week before taking final action. It appeared to us that Weed's great desire to retain his contract was not in line with the small amount of interest which he has shown in it during the past year. He again expressed the view that he should have more control over the individual stations, rather than operating through the central office.

Since that interview, a number of the stations have received letters from Weed asking advice on how to improve conditions, and asking how he can "encourage more colleges to set up stations." Our lawyer advises us that the stations should not feel obligated to give Weed suggestions on selling - he is supposed to know how - and that since the function of appointing a national advertising representative is specifically placed with the central office by the Governing Council, his inquiries should be referred to New York.

It is the opinion of your executives that the relationship with IBSR has retarded the development of campus radio, and that a much more satisfactory and productive agreement can be made with another representative. Furthermore, we believe that it is still not to late to sign business for the fall season. At our forthcoming interview on Monday, Sept. 30, we intend to offer Mr. Weed the same terms of amicable settlement. If he rejects them, we are prepared to serve him with official notice of termination, which will legally put an end to the contract and free us to appoint another representative.

It is possible that Weed may attempt to continue in the business of representing campus stations, but we doubt that in view of his past record any campus stations would sign with him. Members of IBS, of course, are prohibited by the Business Code from doing business with any representative other than the one appointed collectively by IBS. The new representation agreement will be brought up for ratification at the October meeting of the Governing Council, which will probably be held October 26 and 27 in New York. In the meantime, we hope that a letter of intent will make it possible for another organization to represent us.

The Executive committee is anxious to have the opinion of all stations on this problem, including the majority who have already been consulted by telephone. Officers of the Member stations are asked to call or write IBS if they have further questions on this matter. The office telephone numbers are Vanderbilt 6-6075 and Vanderbilt 6-6137; Dave Linton's home phone is Riverside 9-3107; Sunny Brown's is Gramercy 7-4846

COPY OF IBS-IBSR CONTRACT

AGREEMENT

made this 16th day of February, 1942, between THE INTERCOLLEGIATE BROADCASTING SYSTEM, a non-business association, organized under the laws of the State of Rhode Island and with New York offices at 507 Fifth Avenue, in the Borough of Manhattan, City of New York, hereinafter called IBS, and JOSEPH J. WEED, of 350 Madison Avenue, in the Borough of Manhattan, City of New York, hereinafter called WEED, also doing business under the name of INTERCOLLEGIATE BROADCASTING STATION REPRESENTATIVES, hereinafter called IBSR, of 507 Fifth Avenue, Borough of Manhattan, City of New York.

WITNESSETH:

WHEREAS, IBS has initiated and has for a long time past expended considerable time and effort in assembling a unified group of college radio stations; and

WHEREAS, approximately twenty-eight (28) college and university radio stations are now receiving broadcasts, assembled, processed, coordinated and/or emanating from or under the direction and control of IBS and said college and university radio stations constitute the first intercollegiate broadcasting system in this country; and

WHEREAS, WEED is engaged generally in the business of radio station representation under the name of WEED & Company and also does business under the name of IBSR, which is the exclusive sales representative of IBS; and

WHEREAS, all radio time sales and national radio representation contracts with college and university radio stations which are members of IBS have been and now are made by WEED or IBSR as principal; and

WHEREAS, all contracts with sponsores of programs broadcast over member stations have been and are now made by WEED or IBSR as principle; and

WHEREAS, no written contract exists between the parties hereto and they have been operating under various oral commitments and each of them is desirous of more clearly defining their inter-relationships,

NOW, THEREFORE, it is mutually covenanted and agreed by and between the parties hereto as follows:

1. IBSR and/or WEED hereby assign, set over and transfer to IBS all right, title, and interest to contracts listed below, now held by IBSR:

1. WMS	WILLIAMS COLLEGE	June 3, 1941
2. GBS	GEORGETOWN UNIVERSITY	December 1, 1941
3. SIWASH BROADCASTING	KNOX COLLEGE	September 9, 1941
4. YALE BROADCASTING SYSTEM	YALE UNIVERSITY	September 16, 1941
5. DARTMOUTH BROADCASTING SYSTEM	DARTMOUTH COLLEGE	May 10, 1941
6. CARDINAL NETWORK	WESLEYAN UNIVERSITY	May 1, 1941
7. UNION BROADCASTING SYSTEM	UNION COLLEGE	May 9, 1941
8. PRINCETON BROADCASTING SERVICE	PRINCETON UNIVERSITY	May 29, 1941
9. COLUMBIA UNIVERSITY RADIO CLUB	COLUMBIA UNIVERSITY	May 7, 1941
10. CORNELL RADIO GUILD	CORNELL UNIVERSITY	May 9, 1941
11. HUSKY NETWORK	UNIVERSITY OF CONNECTICUT	May 1, 1941
12. BROWN NETWORK	BROWN UNIVERSITY	May 9, 1941
13. CAMPUS BROADCASTING NETWORK	UNIVERSITY OF CALIFORNIA at Los Angeles	Nov. 21, 1941
14. VOICE OF CALIFORNIA	UNIVERSITY OF CALIFORNIA at Berkeley	Nov. 19, 1941

IBSR and/or WEED further agrees to take all other steps and execute all other instruments which may be necessary to irrevocably effectuate and complete the assignment to IBS of all its contracts with IBS member stations including but not specifically limited to the contracts listed above.

2. All renewals, modifications or amendments of any kind on the present contracts with the member radio stations are to be made directly with and solely by IBS on terms and conditions determined by IBS, provided, however, that the charges for broadcast time shall not be less than the official card rates published by IBS from time to time, and/or its member stations, unless first [illegible] approved by IBSR but in no case shall IBSR determine the official published rates of IBS.

3. All new contracts with present member stations and with any other member stations which at any time may join or become affiliated with IBS, as member stations, shall be signed directly with and solely by IBS on terms and conditions determined by IBS, provided, however, that the charges for broadcasting time shall not be less than the official card rates published by IBS and/or its member stations, unless first approved by IBSR but in no case shall IBSR determine the official published rates of IBS.

4. IBS shall receive directly all gross receipts from sponsors or programs now broadcast or to be broadcast over IBS member stations. All billing, processing, and handling of contracts with sponsors for broadcasts over IBS member stations shall be taken care of by and through IBS and IBS shall pay over to IBSR and/or WEED the commissions hereinafte provided for. (This was later revised by letter, copy of which is at the end of this contract).

It is the intention of the parties hereto that the sole function of WEED and IBSR shall be the soliciting and obtaining of sponsored radio time for IBS member stations and that IBS directly shall process, coordinate, and arrange and supervise the various programs over its member stations, and IBS agrees to save harmless WEED and IBSR from any loss or damage in any wise arising out of the publication or dissemination of any program received by IBS from WEED or IBSR.

5. All renewals, modifications, or amendments of any dind of contracts now existing with sponsors of programs processed or to be processed over IBS member stations, shall be countersigned directly with and solely by IBS and its member stations on terms and conditions determined and to be determined by IBS and its member stations, except as herein provided in paragraphs 2 and 3 above; It being the intention of the parties hereto that the sole function of WEED and IBSR shall be the soliciting and obtaining of such ~~en~~contracts.

6. All new contracts with present sponsors shall be digned directly with and solely by IBS and its member stations on terms and conditions to be determined by IBS ~~for IBSR~~ for itself and its member stations, except as herein provided in Paragraphs 3 and 2 above, and IBS reserves the right to itself and its member stations to reject any contracts with sponsors obtained by WEED or IBSR in its sole and uncontrolled d iscretion.

7. IBS hereby appoints IBSR its sole and exclusive sales representative for national advertising for the period of this contract, and any and all extensions or renewals thereof, reserving, however, to itself the right to sell radio time or solicit radio advertising fovm national advertisers directly. On all contracts with national advertising sponsors for radio programs broadcast over any IVS member stations, wheterh obtained by IBSR, by IBS, or by any of the IBS member stations, IBS agrees to pay IBSR, at the office of WEED within thirty (30) days after the expiration of each month, a sum equal to fifteen percent (15%) of the gross receipts thereof. For the purposes of this contract national advertising shall mean advertising which is sponsored by a corporation, firm, partnership or individual doing business in two or more cities. IBS agrees to furnish IBSR with copies of all contracts with national advertising pponsors for radio programs to be broadcast over any IBS member station, which have not been secured by IBSR.

8. IBSR shall not represent any station or stations other than members of IBS. It is mutually understood and agreed that the aforesaid limitation on IBSR does not apply to WEED. WEED and IBSR are to take all steps necessary and make such financial investments in IBSR, its efforts and activities as will reasonably insure the adequate representation of IBS, and afford sufficient coverage of such national advertising concerns as may be potential sponsors of programs for IBS and its member stations, and reasonable publicising of IBS facilities and activities; and IBSR and WEED promise to exert all reasonalbe efforts to obtain such advertising as may be potentially available to IBS and its member stations.

9. In the event of a sale, transfer or consolidation of the property of IBS, IBS hereby ~~xxxxx~~ guarantees that its successor, assignee or transferee, will fulfill the terms and conditions herein contained for the full life of this agreement. It is also mutually agreed that all rights, power and privileges of this contract shall enure to any successor, assignee or transferee of IBS, unless IBS shall become bankrupt or insolvent before the completion of this contract. In which ~~xx~~ event this contract shall be immediately terminated. In the event of the voluntary dissolution ~~xf~~ only, of the Intercollegiate Broadcasting Syste, (IBS), it is understood and agreed that all radio time sales contracts with college and university radio stations and all contracts with sponsors shall be transferred to WEED, provided, however, that if any IBS member college station does not approve of the transfer and gives notice

to WEED, by registered mail, to that effect within sixty (60) days, such transfer shall not be binding on said member station.

10. This agreement shall run form the date of execution hereof, up to and including January 1, 1947, and shall thereafter renew itself continuously for periods of one (1) year unless either party notifies the other by registered mail received at least six (6) months before the beginning of the first renewal period or any subsequent renewal period, of its desire to terminate this agreement, in which event this agreement shall terminate at the beginning of the next renewal period which would have commenced thereafter; otherwise, it shall remain in full force and effect subject to the terms and conditions hereof. The notice of termination hereinabove provided for shall be addressed to IBS, at 507 Fifth Avenue, City of New York, New York, and to WEED and IBSR at 350 Madison Avenue, City of New York, New York.

11. IBS shall keep true and correct books of account, and such books of account during all business hours, shall be open to the examination and inspection of IBSR, or its duly authorized attorney or accountant.

IBSR shall keep true and correct books of account, and such books of account, durin all business hours, shall be open to the examination and inspection of IBS, or its duly authorized attorney or accountant.

12. A waiver of any breach shall not be construed to effect a waiver of any future breach of this agreement. This agreement comprises the entire understanding of the parties hereto on the subject matter hereincontained; any and all oral representations or agreements of any agent of either parto hereto shall be null, void, and of no effect whatsoever.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

THE INTERCOLLEGIATE BROADCASTING SYSTEM

By: George Abraham
Chairman

By: Louis Bloch
Business Manager

By: David W. Borst
Technical Manager

By: Lincoln Diamant
Program Manager

INTERCOLLEGIATE BROADCASTING SYSTEM REPRESENTATIVES

By: Joseph J. Weed

By: Joseph J. Weed
Individually

Copy of letter

Mr. Jospeh J. Weed, IBSR
507 Fifth Avenue, New York, N.Y.

Dear Mr. Weed:

I have been empowered by the Board of Governors of the Intercollegiate Broadcasting System to instruct you to set up books and handle the bookkeeping and billing from this day onward until further notice, for the nations advertising run on the Intercollegiate Broadcasting System stations; aslo to collect the monies from this advertising from the advertisers or from their respective advertising agents and to rem it to the Intercollegiate Broad casting System and individual In ercollegiate Broadcasting System stations the monies due them from this advertising.

You will find this written and signed in duplicate. Your signature on one copy returned to me will constitute your acceptance of this responsibility.

Sincerely yours,
Intercollegiate Broadcasting System
George Abraham
Chairman, Executive Committee

Accepted by

Joseph J. Weed
for: Intercollegiate Broadcasting Station Representatives

INTERCOLLEGIATE BROADCASTING SYSTEM

507 FIFTH AVENUE
NEW YORK 17, N. Y.
VAnderbilt 6-6075

16 October 1946

Mr. Nick Hazelwood
Haverford College
Haverford, Penna

Dear Nick,

Thanks for your letter of Oct 15. I like the script, and again I say that I would like to have a series of them. But look out about using records that are too obscure - some of the stations may not be able to get them.

I think the idea of starting a radio Workshop is a swell one. You should be careful, though, not to make it too independant of the station. The programs have to fit together. There are a number of stations that have such workshops - consisting of a group of actors and directors who handle a regular series of productions.

"Death Takes a Holiday" is unquestionally in copyright, although you may be able to get permission to adapt it. Personally, I think the script is inferior to several other "speak" shows, like Berkeley Square, and although I heard the CBS show as you did, I wasn't too impressed. Maybe my advanced age is beginning to tell!

We have some scripts you could use on the Workshop, but it's plenty hard to find good material for free.

Cordially,

Dave

DL

WHRC LIBRARY CARDS

INSTRUCTION SHEET

CAUTION: NEVER ENTER OR REMOVE THE DRUM CARD FROM THE KEY PUNCH WITHOUT FIRST RAISING THE STAR WHEELS.

FIELD 1. for name of selection, columns 1-30
start typing in column 1, do not use more than 30 columns,
truncate the end of a name if necessary,
leave a space between every word.

FIELD 2. for name of artist, columns 31-54
start typing in column 31, do not use more than 24 columns,
type last name first, do not use commas,
use your judgement with nicknames and such.

FIELD 3. for name of album, columns 55-74
start typing in column 55, do not use more than 20 columns.

FIELD 4. for time of selection, columns 75-78
use all four columns, example: 2 minutes 35 seconds is
typed as 0235 but the zero in column 75 will not be
printed by the machine at the top of the card.

FIELD 5. for type of selection, column 79
use these codes:

1 for instrumental
2 for vocal
3 for spoken word
4 for show music
5 for Christmas music
+ for second card of same selection (see second sheet)

FIELD 6. for type of album, column 80
use these codes:

1 for 12" 33rpms
2 for 10" 33rpms
3 for
4 for 45rpms
5 for 78rpms

PUT AN X ON THE MASKING TAPE ON AN ALBUM TO THE RIGHT OF THE INITIALS WHEN THE ALBUM HAS BEEN PROCESSED.

Always omit the articles A, AN, THE.
Always write a plus sign "+" instead of AND.
(Hold down the numerical key while typing " + ".)
Never omit or abbreviate any other words!!

Leave out all punctuation (like , . " ' * - % # ? ?)
Leave a blank space in place of all hyphens omitted but do not leave a blank space in place of other punctuation marks.
Always spell out numbers and leave the proper spaces between them.
Examples: "Four Freshmen", "One hundred one Tears"
"Seventy six Trombones"

Albums in the WHRC popular records library are usually filed alphabetically according to the last name of artist, or in some cases under anthology type headings such as "Hootenany" or "Big Band Sounds". In these and some other instances the name of the actual artist performing some selection may be different from the name under which the album is filed. In such cases where the name of the performing artist is different from the name used for filing, type two cards.

On the first card type in field 2. the name under which the album is filed.

On the second card type in field 2. the name of the actual performing artist and type in field 5. a plus sign, + .

Type all other fields as in normal cases.

WHRC LIBRARY CARDS

INSTRUCTION SHEET

GENERAL INSTRUCTIONS

First read this completely.

Before bringing records to computing center check the selections on each album for selection code (type of recording) in WHRC studios.

List your completed punched cards on the 407 and check for errors. Then leave the corrected set of cards and the corrected print out sheet in the WHRC drawer in the computer room.

When album has finally been completed, put an "X" on the masking tape on the album and to the right of the initials.

Caution: NEVER ENTER OR REMOVE THE DRUM CARD FROM THE KEY PUNCH WITHOUT FIRST RAISING THE STAR WHEELS!!!

FIELD DEFINITIONS

Truncate the end of a name if necessary, DO NOT ABBREVIATE!! (except as directed)

Card Columns 1-30
Field 1 — NAME OF SELECTION

Start punching in column 1;; do not punch beyond card column 30

Card Columns 31-54
Field 2 — NAME OF ARTIST

Start punching in column 31; do not punch beyond cc 54.
Use stage names if they exist.
Type last name first; do not use commas.

Card Columns 55-74
Field 3 — NAME OF ALBUM

Start punching in column 55; do not punch beyond cc 74.

Card Columns 75-78
Field 4 — TIME OF SELECTION

PUNCH HIGH ORDER ZEROS; that is use all four columns, for example, 2 minutes and 35 seconds is punched as "0235" (notice that there is no punctuation) The key punch however will not print these zeros at the top of the card.
If no times are given (check both record and cover) skip the field.

Card Column 79
Field 5 — SELECTION CODE

Use these Codes:

1 for insturmental
2 for vocal
3 for spoken word
4 for show music
5 for Christmas Music

Also: Multipunch a "+" in the first card if the selection artist differs from the name used for filing the album in the studios

Card Column 80
Field 6

ALBUM CODE

Use these codes

1 for 12 inch $33\frac{1}{3}$ rpm
2 for 10 inch 33 rpm
3 for
4 for 45 rpm
5 for 78 rpm

DETAILS !

Abbreviations

Omit the articles A, AN, and THE when they are the first words, for Example, "The Blue Sound" is to be punched as BLUE SOUND

Always write a plus sign "+" instead of the word "and" unless it is the first word of the title. Do not space on either side of the "+". It is necessary to hold down the Numeric key to punch the plus. For example punch AND FOREVER MORE or LOLLIPOPS+ROSES

Always spell out numbers and leave the proper spaces between them. Do not use any "and"s when spelling numbers. Examples: FOUR FREEDOMS ONE HUNDRED ONE TEARS SEVENTY-SIX TROMBONES

Mister, even if spelled out on the album, will always be punched as MR on the card.

"Saint" even if "Saint" on the album, is to be punched as ST on the card

Street is to be spelled out even if it is abbreviated on the album.

"Mac..." and "Mc..." should be punched as given.

NEVER OMIT OR ABBREVIATE ANY OTHER WORDS

Punctuation

Hyphens are to be typed with the skip key on the key punch leaving the machine in Alpha mode.
Leave out all other punctuation. (i.e. omit "#%_&'()"=¢@;:/?.,)
Do not leave a blank space in place of punctuation. Example: "Don't" should be punched as DONT

MORE DETAILS

Albums in the WHMC popular records library are usually filed alphabetically according to the last name of artist, or in some cases under anthology type headings such as "Hootenany" or "Big Band Sounds". In these and some other instances the name of the actual artist performing some selection may be different from the name under which the album is filed. In such cases where the name of the performing artist is different from the name used for filing, type two cards:

On the first card punch:

Fields 1, 3, 4, and 6 normally

The performing artist in field 2

In card column 79 (field 5) both the appropriate selection and a "+" (use the multipunch button)

On the second card

duplicate the selection (field 1)

duplicate the selection artist (field 2)

punch the name used for filing in field 3

then release the card.

NOTE: A "+" IS TO BE TYPED IN COLUMN 79 ONLY IF THERE ARE TO BE 2 CARDS!!

HANDBOOK FOR TREASURERS AND BOOKKEEPERS

Prepared September 1963

BUDGETING

This year the Student Council activities will be divided into two budgeting groups. The first of these groups--- general student activities---will be financed from the Unit Fee to the amount of ten dollars per student per semester. This group will include the following organizations:

Arts Council
AIESEC
Bridge Club
Caucus Club
Chemistry Club
Chess Club
Civil Rights
German Club
French Club
International Club
Psych Club
Record
Review
Social Committee
Student Peace Union
Spanish Club
Marching Society
WHRC

This group will include in addition any new clubs formed this year as well as the personal expensesof the Council itself. Organizations in this group will each be budgeted by the Student's Council on a semester basis at the beginning of each semester

The second of these budgeting groups includes the four major organizations on campus: Drama Club, Glee Club, News, and the Orchestra. The budget requests for these clubs are discussed early each spring by a special committee made up of thePresident of the college, the Comptroller of the college, and the President and the Treasurer of the Students' Association. These organizations will be financed from the Unit Fee to the amount of ten dollars per student per year. The college assumes complete financial responsibility for these four organizations, and the Council cannot be held responsible for further allocations, additional requests for money, or for over budgeting.

BUDGETING PROCEDURE

Each organization in the general student activities group must submit a semester budget request at the beginning of each semester to the Treasurer of the Students' Association. It must be typed in quadruplicate, one of which is to be retained by the treasurer of the organization and three of which are to be given to the Treasurer of the Students' Association before the deadline set by him. Late budgets will be considered only after all other budgets have been established.

The budget should include a detailed and itemized outline, with exact costs, of all proposed spending during the semester. It should be as nearly correct as possible, and all outside spending--- any business transacted between the organization and parties outside of the college itself---should include precise quotations for any item or service requested. The separate budget items are to be added together so that a total budget amount will be calculated. In addition, all expected income of the organization should be outlined and the estimated amount of income subtracted from the total budget amount, so that the net cost to the council of the organization's proposed expenditures will be indicated. All capital expenses should be listed separately, and it is recommended that the budget include a statement demonstrating the desirability of the capital expenditure proposed.

Before an organization can be considered for budgeting, it must submit an up-to-date inventory of all equipment which the organization possesses; this inventory is also to be typed in quadruplicate, of which three copies are to be given to the Treasurer of the Students' Ass'n.

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(BUDGETING PROCEDURE---continued)

The inventory, which is to be handed in at the time the budget is submitted, shall include all the possessions of the organization, their present worth, their date of purchase, and their ~~xxx~~ estimated longevity.

The procedure for the four major organizations will be similar to the above except that they will be expected to submit a full a budget for the full year early in the spring of the immediately preceding academic year, the exact deadline for these budgets-cum-inventories to be established by the Special Budgeting Committee. In addition, throughout the year theseorganizations will be expected to submit individual budgets for major activites---for each play, concert, or issue---well in advance of this major event. These should be typed in triplicate, of which two will be given to the Treasurer of the Students' Association; they are to be drawn in detail and include all information on specific expenses which may not have been available at the time when the original budget was prepared.

Treasurers are reminded that they may be asked to defend part or all of their budget requests to the Council or, in the case of the four major organizations, to the Spcial Budget Committee.

PAYMENT OF BILLS

For both budgeting froups, payment of bills will be handled by the Treasurer of the Students' Association. Bills received by an organization should be submitted to him as soon as possible. Bills in care of the College for student-budgeted activities will be distributed by the Treasurer of the Students' Association. They will then be submitted back to him by the treasurer of the organization to whom the bill is directed, but now accompanied by the proper forms to be described below. If a bill is lost, the loss should be reported at once in order that a rebilling may be requested and as little time as possible is lost in payment. If a bill is not forthcoming after a reasonable length of time, the treasurer of the organization should report this as well.

Each bill submitted to the Treasurer of the Students' Association for payment must be accompanied by a special green request-for-payment form which will be provided to the treasurers of the organizations in booklet form. These printed forms have three parts, joined together in the booklet. The first two---the long slip and the first stub---are to be filled out by the treasurer of the organization, stapled to the upper right-hand corner of the bill to which they refer and submitted. The last stub is to be kept by the treasurer of the organization as his own record of the bills he has authorized for payment for his organization. As it may be necessary to compare this last series of stubs with the Couuncil books or the Records in the Business Office, it is important that these last stubs be kept accurately. At the end of the college year, all stubs must be returned to the Treasurer of the Students' Association; they, along with the Council books, will be given to the Business Office for the summer.

In the case of personal payment to a student for some service rendered an organazition, or for the reimbursement of personal funds used, where no formal bill is submitted, a special form will take the placeof a bill. This form is to be filled out by the student requesting the money, authorized by the treasurer of the organization and submitted with the green request form as outlined above. In addition, a receipt for any goods purchased by the student must accompany his form; a receipt is to accompany the purchase of postage stamps as well. No request for payment will be accepted without either a formal bill or this special form attached, together with any pertinent receipts.

All bills to be paid must have been anticipated in the final approved budget. Any additional requests for money, or redivision of the original approved allocation, from organizations in the general student activities group must first be approved by the Treasurer of the Students' Association. Under this budget system, the Council cannot be held responsible for unauthorized spending; individual students will be held responsible for thier financial indiscretions if the proper budgeting procedure is not observed. Any additional requests for money from the four major budgeting organizations can be approved only by the special budgeting committee.

(PAYMENT OF BILLS---continued)

All equipment or services ordered but not yet billed or paid must be reported to the Council. If items have been charged to the Council, the "customer's slip" must be given to the Treasurer of the Students' Association immediately. The only charges not subject to this are telephone bills.

DEPOSIT OF MONEY

Like thepayment of bills, deposits of money for both budgeting groups will be handled through the Treasurer of the Students' Association. A special deposit form must be filledout and submitted with all monies. Cash should be indicated separated from checks, which should be listed individually by bank number. Totals for cash and checks and a grand total are to be calculated.

FOOD AND HOUSING

Any organization that wishes to buy food and service from the Department of Food and Housing must obtain a permission slip from the President or Treasurer of the Students' Association.

All forms mentioned above will be provided the treasurers of oganizations by the Treasurer of the Students' Association.

##

WHRC Copy

2,000
750
750
1500
500

FRESHMEN ENTERING SEPTEMBER 1963

Name & Address		School
Aladjem, Albert T., Jr. 17 Temple Rd. Wellesley 81, Mass.		Noble & Greenough School
Baker, Alfred W. 905 Forest Ave. Zanesville, Ohio		Zanesville H. S.
Barnett, Peter H. 3 Moyer Pl. Cincinnati 26, Ohio		Walnut Hills H. S.
Beardslee, William R. 1728 Vickers Circle Decatur, Ga.		Druid Hills H. S.
Bell, George R. 242 Harrogate Rd. Penn Wynne, Phila. 51, Pa.		Lower Merion H. S.
Bennett, Stephen F. 1201 St. Charles Ave. Lakewood 7, Ohio		Lakewood H. S.
Bennett, W. Tapley, III 3026 - 44th Pl. Washington 16, D. C.		St. Albans School
Bernstein, Kenneth J. 1 Huguenot Dr. Larchmont, N. Y.		Mamaroneck H. S.
Blackwell, Laird R. 3160 Herrick Rd. Columbus 21, Ohio		Upper Arlington H. S.
Blair, John P. 4 Devon Court Riverton, N. J.		Moorestown Friends School
Bott, Robert D. Cove Rd. Oyster Bay, N. Y.		Oyster Bay H. S.
Bowden, Michael L. 905 S. Main Ada, Ohio		Ada Exempted Village H. S.
Bowers, John C. 3316 Blackhawk Dr. Madison 5, Wis.		Madison Central H. S.
Braid, Angus Box 1573 Amman, Jordan	Until 7/20/63: Brummana H. S. Brummana, Lebanon	Brummana H. S. After 7/20/63: c/o Prof. Samuel Lindley Meadville College Meadville, Pa.
Bratman, Michael E. 6842 Souder St. Phila. 49, Pa.		Northeast H. S.
Bready, Richard S. 698 Gladstone Ave. Baltimore 10, Md.		Baltimore City College
Breslin, Paul R. 1722 E. 56th St. Chicago 37, Ill.		Univ. of Chicago H. S.
Brettler, Elias 1301 - 53rd St. Brooklyn 19, N. Y.		New Utrecht H. S.

Briggs, Jeffrey L. 3812 S.W. Dakota Portland 1, Oregon	Wilson H. S.
Brown, Albert H. E. 120 Stanley Ave. Glenside, Pa.	Abington H. S.
Brown, Eric C. 33 King Circle Malvern, Pa.	Great Valley H. S.
Cates, Robert L. East Vassalboro, Maine	Coburn Classical Inst.
Cecil, Charles H. 1426 Asbury Ave. Winnetka, Ill.	New Trier Twp. H. S.
Chamberlain, Barry D. 3032 Highland Ave. McKeesport, Pa.	McKeesport H. S.
Clapp, Roger F. "Sugar Hill" Conway, Mass.	Frontier Regional H. S.
Clifford, James T. 25 Claremont Ave. New York 27, N. Y.	Birch Wathen School
Coward, Robert I. 42 Tennyson Ave. North Haven, Conn.	North Haven H. S.
Dagdigian, Paul J. 17 N. State Rd. Upper Darby, Pa.	Upper Darby H. S.
Demar, Leon K. 610 Darby Rd. Havertown, Pa.	Haverford Twp. H. S.
Eggert, C. Christopher Dock Rd. Barrytown-on-Hudson, N. Y.	Millbrook School
Evans, Kenneth R. 2019 Day St. Ann Arbor, Mich.	Ann Arbor H. S.
Farley, Frederick G. 612 Maryland Ave. Prospect Park, Pa.	Interboro H. S.
Favis, Gregory R. 903 N. Oleander Ave. Daytona Beach, Fla.	Father Lopez H. S.
Franckle, Charles T. 7123 - 8th Ave. So. St. Petersburg 5, Fla.	Deerfield Academy
Frase, Richard S. 902 Great Falls St. Falls Church, Va.	Geo. Mason H. S.
Fretz, J. Philip 531 School La. Telford, Pa.	Souderton Area Joint H. S.
Friedman, James W. 210 - 109th Ave. Elmont, N. Y.	Elmont Memorial H. S.

Fry, John B. Pine Top Trail Bethlehem, Pa.	Moravian Prep. School
Gamble, D. Geoffrey 2103 Dunhill Dr. Brandywood, Wilmington 3, Del.	Brandywine H. S.
Gantz, Timothy N. R.D. 1 New Hope, Pa.	Solebury School
Gartner, Richard B. 726 W. 231st St. New York 63, N. Y.	Bronx H. S. of Science
Gearhart, James V. 1822 Chestnut St. Harrisburg, Pa.	John Harris H. S.
Glick, Curtis R. 1222 Preston Pl. Jacksonville 7, Fla.	Alfred I. DuPont H. S.
Gold, Steven M. Chapel Hill South Hadley, Mass.	Mount Hermon School
Goldmark, Peter J. Star Route Okanogan, Wash.	Okanogan H. S.
Green, Sylvan B. 1305 E. Barringer St. Phila. 19, Pa.	Central H. S.
Greif, Stephen 3508 Old Court Rd. Pikesville 8, Md.	Friends School
Hardy, Charles J. 6760 Brigadoon Dr. Bethesda 14, Md.	Walter Johnson H. S.
Haywood, John D. 145 E. 92nd St. New York 28, N. Y.	Collegiate School
Herring, Hubert B. 765 Indian Hill Claremont, Calif.	Barlow School
Hess, Russell O., III 7505 Mendota Pl. Springfield, Va.	Lee H. S.
Higgins, S. Kent 203 W. Maple Ave. Fayetteville, W. Va.	Episcopal H. S.
Hoffman, William S. 805 Beechwood Rd. Havertown, Pa.	Haverford Twp. H. S.
Holbrook, Allen G. 22 Church St. Westboro, Mass.	Westboro H. S.
Hoover, Thomas W. Hadley La. Edwardsville, Ill.	Edwardsville H. S.

Houser, David M. R. 45 Pomona, N. Y.	Spring Valley H. S.
Howe, Thomas A. 84 Edgewood Dr. Ho-Ho-Kus, N. J.	Williston Academy
Ings, Steven W. 53 Wyncote Rd. Ho-Ho-Kus, N. J.	Ridgewood H. S.
Janowitz, James A. 42 Summer St. Forest Hills 75, N. Y.	Kew-Forest School
Jaxtheimer, Ralph A. 1625 Curry Dr. Cleveland 24, Ohio	Charles F. Brush H. S.
Kabat, Geoffrey C. 70 Haven Ave. New York 32, N. Y.	Horace Mann School
Kaplan, Michael B. 4858 Battery La., Apt. 403 Bethesda 14, Md.	Bethesda-Chevy Chase H. S.
Kauffman, Peter C. 7721 - 33rd Ave., N.W. Seattle 7, Wash.	Ballard H. S.
Kimbell, Michael A. 108 Bleeker St. Port Jefferson, N. Y.	E. L. Vandermeulen H. S.
Klein, Robert M. 7 Barbara La. Hartsdale, N. Y.	White Plains H. S.
Koteen, David 75 Bedford Rd. Pleasantville, N. Y.	Pleasantville H. S.
Krogstad, Robert T. 155 Primrose Dr. New Hyde Park, N. Y.	New Hyde Park Memorial H. S.
Kruger, Robert S. 28 Maytime Dr. Jericho, L. I., N. Y.	Jericho H. S.
Laffey, Stephen H. Boiling Springs, Pa.	Collegiate School
Leader, G. Michael 126 Righters Mill Rd. Gladwyne, Pa.	Harriton H. S.
Lee, T. Christopher 411 Walton Rd. Maplewood, N. J.	Columbia H. S.
Litman, Terry N. 2433 N. 52nd St. Phila. 31, Pa.	Overbrook H. S.
Lowry, David M. 343 E. 18th St. New York 3, N. Y.	Friends Seminary
Maas, Daniel S. 827 Indian Rock Ave. Berkeley 7, Calif.	Berkeley H. S.

Martin, Robert T. 4401 Cathedral Ave., N.W. Washington 16, D. C.	St. Albans School
Mawdsley, Evan 800 Wallace Ave. Baldwin, L. I., N. Y.	Baldwin H. S.
McCandless, Christopher R. 1, R.D. Alburtis, Pa.	Friends Boarding School
McConaghy, Richard W. 1507 GirardAve. Wyomissing, Pa.	Wyomissing H. S.
McConnell, David M., Jr. 756 Christopher Rd. Chapel Hill, N. C.	Chapel Hill H. S.
McKay, Peter A. 8 Newtown Ave. Westport, Conn.	Sterling School
Meiklejohn, Douglas 5411 S. Greenwood Ave. Chicago 15, Ill.	Univ. of Chicago H. S.
Miller, Timothy S. 5625 Jordan Rd. Washington 16, D. C.	Gonzaga H. S.
Murray, Thomas W. Indian Rock Dam Rd., R.D. 8 York, Pa.	York Country Day School
Neal, Douglas B. 160 Doremus Ave. Ridgewood, N. J.	Ridgewood H. S.
Nickels, David K. Circle Drive, Glen Hills Rockville, Md.	Sidwell Friends School
Oulahan, Richard V. 3214 Reservoir Rd., N.W. Washington, D. C.	St. Albans School
Parmacek, David L. 214 Grand Blvd. Elgin, Ill.	Elgin H. S.
Ponsen, Johannes W. 4637 Tompkins Dr. McLean, Va.	McLean H. S.
Poorman, S. Sturgis, Jr. 107 E. Montgomery Ave. Ardmore, Pa.	Lower Merion H. S.
Primack, Robert E. 16 Stiles Terr. Newton 59, Mass.	Newton South H. S.
Purvis, Joseph D., III 515 N. McKean St. Butler, Pa.	Butler H. S.
Pyrgiotis, John 202 Phylis St. Athens 814, Greece	Athens College

Rarback, Harvey M. 32 Curley St. Long Beach, N. Y.	Long Beach H. S.
Reinhardt, Joseph H. 1303 Delaware Ave., Apt. 204 Wilmington, Del.	Newark H. S.
Reinheimer, David B. 4540 N. 41st St. Arlington 7½ Va.	St. Stephen's School
Richards, Francis A., Jr. 3914 - 48th Pl., N.E. Seattle 5, Wash.	Roosevelt H. S.
Ruebush, Trenton K. 9712 Elrod Rd. Kensington, Md.	Walter Johnson H. S.
Rutter, Jeremy B. 3404 Thornapple St. Chevy Chase 15, Md.	Phillips Exeter Academy
Schatz, Steven D. 3946 Eliot Rd. Erie, Pa.	Academy H. S.
Schauman, William S. 211 Grayling Ave. Narberth, Pa.	Lower Merion H. S.
Schoonover, John L. 5971 - 46th Ave., North St. Petersburg 9, Fla.	Dixie Hollins H. S.
Scott, Jeffery J. 918 Rock Creek Rd. Bryn Mawr, Pa.	Harriton H. S.
Senecal, Vance R. 1309 Grayson Rd. Welshire, Wilmington 3, Del.	Mount Pleasant H. S.
Serwer, Daniel P. 265 Storer Ave. New Rochelle, N. Y.	New Rochelle H. S.
Shaftel, Anthony E. 39-15 - 45th St. Long Island City 4, N. Y.	Stuyvesant H. S.
Sigelman, Jesse L. 127 Cebra Ave. Staten Island 4, N. Y.	Curtis H. S.
Sinclair, Robert H. 302 Convent Ave. New York 31, N. Y.	Barnard School
Singley, Robert S. 311 McCabe Dr. Greensburg, Pa.	Hempfield Area H. S.
Stavis, George N. 203 Keats Ave. Elizabeth 3, N. J.	Thomas Jefferson H. S.
Stein, Terry S. 23036 Sheridan Dearborn, Mich.	Dearborn H. S.

Stephenson, W. David, II ~~4200 Crestwood La.~~ 1275 London Dr. ~~McLean, Va.~~ Columbus 21, Ohio	McLean H. S.
Stevenson, Frank W. 5 Fineview Dr. Utica, N. Y.	Whitesboro Central H. S.
Stevenson, Jeffrey M. 1318 Jericho Rd. Abington, Pa.	Abington H. S.
Stine, Howard E. 7 W. Shore Dr. Camp Hill, Pa.	Cedar Cliff H. S.
Szydlik, Frederick P. 4028 Benner St. Phila. 24, Pa.	Frankford H. S.
Thomas, Duncan C. 103 Avon Rd. Narberth, Pa.	Lower Merion H. S.
Thompson, F. John, Jr. 805 S. Newport Tampa 6, Fla.	Asheville School
Thompson, John L. Box 503, Seroe Colorado Aruba, Netherlands Antilles	Seroe Colorado Schools After 7/1/63: 525 E. 86th St., Apt. 4-C New York 28, N. Y.
Tint, Lawrence G. 1731 Tyson Rd. Havertown, Pa.	Haverford Twp. H. S.
Torrey, Leon E., III 115 Iris St. Redwood City, Calif.	Sequoia H. S.
Trapnell, Thomas H. Deer Chase Farm Sabot, Va.	Solebury School
Urie, Donald D. Weymouth Rd. Vineland, N. J.	Vineland H. S.
Watts, David Usonia Rd. Pleasantville, N. Y.	Pleasantville H. S.
White, Randall C. Box 108, Manor Rd. Glenarm, Md.	Dulaney H. S.
White, William D. 5624 Dorchester Chicago 37, Ill.	Scattergood School
Wilke, William G. ~~13625 E. Bagley Rd.~~ 139 Walworth Ave. ~~Cleveland 30, Ohio~~ White Plains, N. Y.	Midpark H. S.
Wilson, David L., Jr. 412 Old Lancaster Rd. Haverford, Pa.	Haverford School
Wilson, Frederick S. 32 Schoolhouse La. Roslyn Heights, N. Y.	Choate School

Wismer, Robert K. 217 Lincoln Way East New Oxford, Pa.	Mercersburg Academy
Zeiber, Serge H. 7602 Connecticut Ave. Washington 15, D. C.	Maret School

Woodward 64 LL

Budget Meeting

Attending: Williams, Bates, Sechler, Woodward, Crocks, Johanson, Roberts, Pile, Jackson, Ghigo.

Budget read by sections; 1 $10 multiplication error found
$25 record appropriations cut discussed and agreed upon.

Itemized Budget read;

1) 2 clocks: $25

Needed to tell time with.

2) shelves

Needed and finished.

3) record cleaning clothes

Although nice, Bob Bates suggested that a clean old washcloth would be just as usefull, and less detrimental to the records.

4) Recondition 2 mikes

We currently have 2 3/4 mikes; reconditioning is a lot cheaper than buying 2 new mikes.

Current status of Microphones

1 Turner, serviceable. (You can drive nails with a Turner)
1 regular announcing mike (poor)

1 in much worse shape

1 cartridge wreck

Consensus: currently have 2 3/4 mikes (JLFJ)

5) 1 new Mike (664) ($45)

Reasons: 1) one will have to stay in studio.
2) for tape recorder
3) we will need matched hi quality mikes.
4) we need to have one for travelling (1 for cover)

6) 20 Reels of ~~TTPS~~ Tape

24 needed for Special Events Library alone; ie. Collection speakers, Traditional events (Lantern Ngt), Phillips lectures, Departmental outside speakers, etc. Good quality required; cosidered bands or tracks.

6) Special Events

Transportation expensive factor to football games. Meals also; Hamilton, for example, 375 miles away.

7) Secretarial fees.

Letters to all Collection speakers, heads of groups to

be taped, letters to heads of athletic dept.s, packages, insuramm nce, log forms, stencils, stationary, mimiographing services and paper, and other such expenses.

8) Publicity

Posters, paints, all work done by director, but at fifty ¢ per poster it isn't many posters if cut. Spontaneous broadcasting kills pre announcement in the paper. Have to sell the NEW WHRC this semester if it is going to be a success.

9) Phone

High expense due to flashing light instead of bell and extensions, calls to locate parts, co ordinate with special events teams, preparing off campus shows such as the football, etc.

10) Records

$100 plus 50 from last semester. Records only, doesn't include money for IBM record library. Possible to get that free if Lyons concurs.

11) Tools

a) electric drill; hand drill impossible as metal must be drilled. Used Berg's drill.

b) drills for above

c) 1 pr. pliers

d) 2 soldering irons; we had 4 going all last year, all belonging to others.

e) 2 pinch nose pliers

f) 1 pr. cutting pliers; can't use cutter on normal pliers because cutter isn't at end.

g) 1 pr. groove nose pliers.

h) 1 saw

i) 1 claw hammer

j) 1 pr. wire strippers; should have 2, last year used teeth.

k) 1 nut driver (What's wrong with Williams?)

l) 3 screw drivers

m) 1 square

12) Boosters

Three for Founders, Lloyd, Leeds; have enough parts to build Barclay's. Currently, no matching and power loss, as well as dead silence in F and Le. Will make transmission more efficient. (new line to Barclay; fond cheaper cable. Gym to Leeds instead of straight to Leeds possible, dead part in Gym.)

2 Mike stands

Necessary for new consoles; clear up the clutter.

Power Supply

Changes input, necessary if we are to use station this year.

Lights

For consol?

1 New Piece of Glass

1 New Pre Amp

Outer studio work; standby emergency unit.

2 Tone Arms

2 Cartridges for 78's

Have a good 78 collection, would like to use it.

Cartridge mounts

5 Push Buttons

For remote tape switching, relaying, squelching.

Tubes to keep us broadcasting

5 Spools of Wire to use for remote broadcasting

(Promised by Caselli, but Woodward was to slow....Wait a minute (W) slight dispute)
To Soccer and Football fields, to lecture room in new Science Bldg.
Ans. to tape question...recorder may be in use, recording and playing at the same time.

& & X X X X X X X X X X X X X X XX X X X X X X X X X X X X X X X

We agree to submit the above budget with no cutting (Unanimous)

No Bryn Mawr included in the funds.

Will have to wait and see about a booster for the new dorm.

49 active participants so far

No advertising income as we plan to go FM second semester, and see no use in drumming up major advertising for such a short period. No more campus cigarette ads. Local ads like the Edge will be taken.

Subscriptions will be considered later on.

Bates will inventory WHRC.

Woodward will be spokesman at Council meeting.

WHRC PERSONNEL fall, 1963

G. Sargeant
~~T. Lippard~~
S. Parkinson.
Meeks
Hume
L. Schacterlee
~~R. Bready~~
M. Streib
K. Tunnell
L. Schater
G. Bell
~~T. Johnson~~
D. Crane
J. Cobbs
B. Hipkins
P. Mattick
D. Davis
R. Liem
G. Hsu
C. Lawrence
F. Johanson
~~E. Lob~~
~~P. Hopper~~
R. White
V. Kimesara
~~S. Dalallio~~
~~B. Sechler~~
J. Livinston
R. Morris
G. Crooks
T. Innui
W. Schrank
J. Haywood
B. Woodward
~~M. Levin~~
C. DeSchweinitz
L. Dimar
B. Singley
J. Eyer.
J. Williams
W. Becker
W. Pile
N. Roberts
A. Balber
D. Bates
L. Jackson
F. Ghigo
S. Laffey
J. Cooper
P. Becker
S. Moore

Woodward 7/63

WHRC AND FM

This is an informal report in which I attempt to compile some of my thoughts with those of some of the staff. Most of the opinions are not mine, but I agree with all those expressed within.

A good deal has recently been said on the subject of the purposes or reasons for existance of a college radio station such as WHRC. Foremost has been the enjoyment and educationof the listener: enjoyment from listening to good music, sport broadcasts, and chatty shows; education from broadcasts of lectures, musical performances, news and lectures.

But above and beyond this there is the experience and satisfaction which the staff gains: experience in planning, engineering, management and techinical work, and satisfaction at doing a good job in these areas and in working with other students.

With FM and the increase in listening audience, these justifications increase. They increase in intensity in that the quality of work must be greater and the rewards for doing a good job are proportionally greater. They increase in magnitude in that the station is now dealing with more people. And they increase in scope in that a new means of college-community relations has been unleashed.

One of the basic questions which is necessary to think through is, Why do we want to go FM, or what are our reasons? It seems that the underlying drive is a desire to be proud of our station, to make it something really worth the necessary effort.

Below this there are rationalizations which are simplifications of a stations reasons for existance. That is sharing our quality programming with the Main Line, and giving our staff experience. An FM station would be a chance to give a "positive projection of Haverford" our abilities, aims, values and concerns. Also with the assumption that we will be able to keep Bryn Mawr with us, such a station would be another are of common interest between the two colleges.

Consideration is next given to a program for going FM. What areas need to be developed? What steps need to be taken? In essence, this has to do with the establishment and maintainence of quality.

In establishing quality, several approaches are being utilized. Those who have put on good shows during the last semester have been complimented and asked to continue their fine work. It has been suggested that a Pre-Programmingplanning be insisted upon. Each staff member would submit his program format to the Program Director who wolud in turn report to the Board.

Including BMC within our staff would increase our numbers and h hence increase the possibility of being selective. We would have a larger pool of programs fromwhichtomchoose. But such an inclusion can only be made permanent by satisfying their desire to broadcast onto the BMC campus. This may be done by running a line to BMC and broadcasting AM on a carrier wave or by waiting until we transmit FM.

It is my opinion that we ought to start transmitting AM as soon as possible on BMC campus. By doing such we would take advantage of the enthusiam which they are feeling at the possibility of broadcasting before it has a chance to wear off with time and boredom, and frustration. ALSO such a move would not put us under the immediate preasure of succeeding with our FM drive within the next semester or loosing some of our main supporters. With an eye on the long term advantages, such a move would be wise when one considers that most girls at BMC don't have FM radios at all.

The problem of money must now be solved. Part of the FM transmitter may be paidfor with the Union Fund which the college has been holding. Maintainence and upkeep has traditionally been handled by our Student Council. The line to BMC and the rest of the FM equipment.....??? Bryn Mawr College?? our Faculty?? our administration?? on outside source of fund??

FM broadcasting may be easily intergrated into a functioning brodacasting system by simply airing the practiced or planned shows over the FM and holding the rest on AM/ Such a plan would allow Freshmen and other newcommers the opportunity to practice their shows where a mistake would not be disastrouseus

The last and most difficult problem is that of continuance of t quality, interest and experience of our initial burst into FM. Pride in the station, its accomplishments and its equipment, along with a feeling of importance as a result of responsibility, will be enough to keep interest alive.

Quality and experience continnance may be stabalized by the recognization of WHRC as an organization rather than the activity of a small clik (sp) Such would broadon its base of appeal and at the same time take the responsibility off the shouldersofo the few who have been devoting too much time with respect to their schdemic work. Short meaningful and well attended weekly meetings of the board will help tie WHRC together as an organization.

An active advisor would be anothe r source of continuance. Such a person would add a perspective to the board meetings which four year students easily loose. Whether or not he should be faculty

is debatable. A member of the Faculty would know more about our vital student faculty relations. But an outsider might know more about running a radio station.

Limiting the period one may hold one position might prevent any one person from domination. Discussion and apprival of a constitution each year would help define responsibilities and keep people aware of the organization, as wo ld well kept records of programs, equipment, and business information.

rsw 7/7/63

COMMENTS ON 62-63 programming

- Strongest tradition in classical music
  - Great Music 8:30-11 Mon-Fri, well produced (needs more organization as to what kind of music when)
  - Opera Sunday night (commentary for understanding)
- Development of "special events"
  - Sports (Swarthmore games, basketball playoffs)
  - Broadcast of NDEA discussion
  - Special on 5th day meeting
- Development of good pop music
  - Bacground (Egg in Beer Sat 11-2)
  - Jazz (with commentary, Friday 11-1)
  - Folk (elliot, with good stuff & commentary, Mattick, with originality)
- Need to improve record library
- Need for tape, and technique in use of if
- Need for development of planning, timing

COMMENTS ON 62-63 organization

- Needed it

W H R C - F M

PURPOSE AND OBJECTIVES (twofold--for audience and staff)

- Audience
  - education
    - cultural presentations
      - good music, with appropriate commentary
      - lectures, talks, discussions
        - both from Haverford, and other sources (as Peace Corps tapes, etc)
    - campus news
      - news, sports events, special events
  - entertainment
    - background music
    - other general entertainment
- Staff
  - "technical"development
    - engineering, programming, speaking ability, management, etc.
  - "artistic" development
    - musical talent & criticism, writing (script), etc.

COLLEGE RESPONSIBILITY TO COMMUNITY

- Presently filled by Service Fund, sports programs, open invitations to lectures, concerts, collections, etc.
- Latter (intellectual & cultural) seems most disorganized & more lacking than former
  - lectures limited to persons on mailing lists & effectiveness of publicity
  - also be hour when held, some Philips fund in afternoon, collection in morning
  - concert attendance poor
  - Arts Series not directed towards community

HOW FM STATION COULD HELP FULFILL RESPONSIBILITY TO COMMUNITY

- Extending audience of on-campus events (now limited to size of Roberts)
  - (ex: Philips, Shipley, Humanityies, Library club lectures, Departmental talks, club speakers, collection, concerts)
- Discussions on educational or timely subjects by profs, informed students
  - (ex: Spanier on disarmament, Davidon on A-testing, profs on research, students on projects)
- Interviews, discussions with visitors
  - (ex: Bazelon on Justice, Toynbee on history, Brennan on workings of Supreme Court)
- College-community discussions
  - (ex: barbers and demonstrating students, etc)

WHEE - FM

FACULTY AND INSTRUCTIVE (Meeting--one audience and staff)

Auditorium
Location
Cultural presentations
Guest music, with appropriate commentary
Lectures, talks, discussions
Lots from Campus(ed. and other courses (As Fame,
Sunset Times, etc)
Drama here
Acts, sports events, special events

Entertainment
Background music
Other general entertainment

Talk:
Scientific/Medicine
Engineering, Technology, Awards (Fill), Management etc.
Artistic Development
Moral Talent - criticism, writing (poetry), etc.

COLLEGE RESPONSIBILITY TO COMMUNITY

Presently filled by Service Fund, sports programs, open in-
vitations to lectures, concerts, collections, etc.
Labor (intellectual & cultural) areas are organized &
more lasting than former
Lectures limited to persons on calling lists & effectiveness
of publicity
also be hour when held, some Philips fund in afternoon,
collection in morning
concert attendance poor
(with Marian and Christian Fellowship community)

HOW FM STATION COULD HELP FULFILL RESPONSIBILITY TO COMMUNITY

Extending audience of on-campus events (now limited to size
of Rotunda)
(as Talks, Plays, Symphony, Lecture club lectures,
Instrumental talks, club concerts, auditorium, concerts)
Discussions on educational or timely subjects by world, national
students
(as Imperial on discussions, Dialogue on A-Cracking, prels on
teaching, students on projects)
Interviews, discussions with visitors
(as Dialogs on Justice, Topics in History, Dramas on
workings of Supreme Court)
Christmas/Easter dramatizations
Morning(as Lectures and Dramatizing chapels, etc)

FM AND RESPONSIBILITY TO STUDENTS/CAMPUS
- Local, campus news, announcements
- Recognition that Haverford exists within a society, community
- Development of talents of students

PREGRAM FOR GOING FM
- Technical (lance)
- Possible use of Bryn Mawr
  - source of increased staff--talent, interest, etc
  - source of program material,-lectures, concerts, etc.
  - Increased student audience
- Development of Programming
  - Need to tape lectures, concerts, and maintain catalogued library
  - Further development of special events (public affairs)
    - including things like NDEA discussion
  - Start of possibly 3 hours per night, weekmites
    - classical music (present strong point in programming)
      - with 1 or two education shows per week
  - Continuation of Sunday night opera & commentary

NEED FOR MAINTENANCE OF QUALITY
- Idea development--expansion of present "special events" staff
- Pre-program planning
  - Division of responsibility under program director--
    - classical music (johanson), special events (balber), etc.
- Technical
- Engineering
- Use of advisor
  - Faculty member ? Someonefamiliar with radio, H'ford, & community

FINANKNCING FM
- Can Students' Association be expected to support operating budget?
- BMC rôle?
- Community support ?

NEED FOR REVISION OF ORGANIZATION
- New constitution, etc.
- Possible role of Student affairs committee & administration

BB.

7/22

Enclosed my (late & poor, I'm afraid) outline for JM's report.

Mako = MAKO YAMANOUCHI, of Bryn Mawr

Jimmy = DR. JAMES LYONS, DEAN OF STUDENTS

Have found stationery

Love & Kisses

PS. Sorry about this, but it's 2 AM & I'm tired & have to get up @ 6

J Williams
325 Colebrook Dr
Rochester, NY 14617

ROCHESTER 8 N.Y. JUL 23 2 PM 1963

PRAY FOR PEACE

Mr. Robert Woodward 4th

625 Fairmont Ave

Westfield, N J 07090

The Jackson Newsletter 7/25/63

Greets:

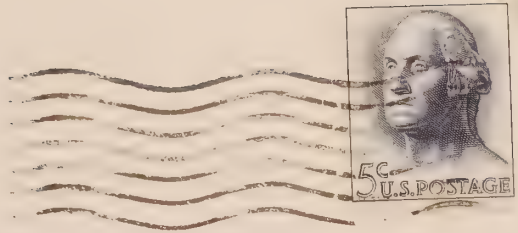
This is being sent to all three of you, hence the carbons.

- I have just received your letters, Jack & Bob, and am making this a reply.
- I have read the cute little " letter-to -freshmen " items and think, to be frank, that they are bloody poor. They either sell soap, talk baby go-go, or solicit finks. I am sending both copies back to Jack with appropriate comments so that he might doctor them up in his usually flowery official lingo.
- About cable, CasKelli, ... I went to Lyons with our problems and he got Aldo aware of the fact that someone lived somewhere. Tuesday night I returned from NYC and caught the news that Bell Tell was stringing their cable through the conduits the next day, that I had no wire and no Aldo permission. Saw Aldo at 8:30 the next morning,got permission to get wires trhough, leaving them disconnected until further negotiations. I tore in to Camden Wed. afternoon and got two 500 ft spools of 8422 cable at 26.25 minus 10% each on a purchase order from the business office. The pipes were fished this afternoon and we now have two complete audio lines between the science building patch panel and the library (!) basement whence we bimble on through tunnels to founders, lloyd, & union. I ran two out of whim on reason. 1) one wire may go bad and we cannot repair in a conduit, 2) we maybe able to use the second line as a slave feed for the second campus for there is a tunnel from the sci build to leeds & surrounding area.
- Got the tremendous news from Lou that Aldo will not string wires for us because of financial panic. We must get a crew together and do it our bloody selves under Lou's benevolent guidance and on his time. Who is goin to help me, WHO ? Need I say that I am not going to do it alone for God, country, or WHRC? Well, I am not.
- Have contacted BEll Tell transmission people in Philly and have found out that for a $ 10.00 installation fee & 6.25 a month we aan have a 24 hour unshielded twisted pair to BMC. Tab (Benham) says it is possibleto get a cleean signal through with the right equipment. There goes some money from 1st sem budget. The line will be direct, no patching or amps like with Muhlenburg. Lines about the BMC campus between slaves (if necessary) are 5.00 inst. & 1.25 a month. Who do I see about BMC paying the bill ? What is Marko's address ? We need much cleanup and painting labour at the station before cust week if possible and it bloddy well better be.
- Tab agreed weeks ago to help pay for line but it has been all chgd to the station. Negotiations will have to wait.
- Someday when I have time I shall write the FCC and get the necessary info for FM. I think that we all shall have to get our big report into big daddy Jim after a big session customs week. He is waiting and fading to Maine occaIsionally.
- As to the renewed Barclay line: how is the money? When can we tear into a new budget ? Signal to leeds and new dorm can happen with the wire mentioned above or through a new tunnel to be put through to leeds before the new build gets going. We might also feed signal into the pwr lines at the pwr house and hope that they make it to leeds. Will send you Jack some stationery soon as I can. Think your outline is cute but we need a whole report of the numerous details.
- Bill: Munson and myself are planning an elaborate half hour comedy, melodrama serial show and would appreciate scheduling on a busy hour.
- Think that is the size of it here. MI-2-7569 & P.O. Box 122, Hverford, Pa 19041 are my Live behind 728 College Ave.

What else do you want to know ? call tabs for your info.

LJ

P.O.Box 122,
Haverford, Pa. 19041



Mr. Bob Woodward,

625 Fairmont Ave.,

WESTFIELD, New Jersey 07090

WHRC HAVERFORD COLLEGE • HAVERFORD, PA.

PHONE 649-1200
AREA CODE 215

September 3, 1963

Dear Bob,

During the pioneering days of radio broadcasting, Haverford College operated the country's second radio station, running 27,000 watts. Since that time, after World War II particularly, WHRC degenerated into a less active organization, broadcasting to the campus only. Now WHRC is revamping its operations, and has become one of the largest extra-curricular organizations at Haverford.

Last year the WHRC studios were remodeled, and a high-fidelity console installed. The program schedule was increased to more than six hours per day of student produced and engineered shows.

Further improvements will take place this year, with the possibility of becoming an educational FM station serving the entire Main Line, and working with Bryn Mawr students. Our goal is nothing but the best; perhaps you could help?

No previous experience is necessary for those joining WHRC. All aspects of radio broadcasting are open to be learned and enjoyed. We need announcers, engineers, technicians--anyone willing to contribute a good effort.

If you'd like a behind the scenes look at radio operations, you are more than welcome to stop in at the WHRC studios on the third floor of Union. Frankly, we feel that having seen the station in operation, you'll want to join us.

Many of the staff will be on campus during customs week. We'll be glad to talk to you about your role with WHRC.

Sincerely,

Jack Williams

Jack Williams
Station Manager

Tues. nite

B&L.

thanks for the envelopes - especially for addressing & stamping them all. I mailed them this AM - early (1AM, to be exact) so they should get to people beginning tomorrow.

Life around here has been hellishly busy - ~~sorry~~ sorry that I haven't done much - or written.

Will you be on campus at any time (visitors week?) [illegible]

I am going to write Board members soon. (Make the time somehow!) How is Mon night (8/23) for a Board meeting? Any thing you want me to say in letter?

Enclosed is Ed's ~~B~~ bill

Thanks again

Jack

Who/why $10 Oakley Rd?

325 Colebrook Dr
Rochester NY 14617
July 11
716 FI 2 1505

Dear Trinity:

Hi kiddies. Hope your summer is going as well as mine in every was except the ALL IMPROTANT ONE, in which I trust you are doing a hell of a lot better. You can't be doing much worse.

But to the almost-as-important subject of WHRC. Like we've sort of got to get to work--together. The summer is about half over.

I've got B&B's ideas on FM for the report, and trust Lance is working. Will send mine and the others to Lance by next Wednesday (next day off) and copies to B&B.

Questions

Lance: How is (was) Mako and BMC? What about their records? What do we have to do at the beginning of the semester to get them working with us? ... Have you seen Jimmy? What did you say? What did he say? Do we still have a station? Like what's happening on the home front? ... What about getting an AM signal to BMC? Would you please see Bell Tel and find out suitable lines and costs? and Jimmy about the subject and getting it paid for (by BMC?) if you feel you know enough. Otherwise I'll write and/or we can haggle... Is the matter of lines settled? (Note to B&B: Caselli will install lines for us--remote and broadcast--for free-a, if we supply the material and plans. Benham will pick up the tab (pun) for line to science building. Cost to us about $75.) ... What stuff have you bought out of last semester's budget? See Bob about this soon, please.

Bob and Lance: What kind of shape are the studios in? The "hi-voltage room"? ... Could I please have a few more pieces of stationery? Send in between two unbendable peices of cardboard, please.

Bob: Don't sweat it. I've been working midnites and haven't gotten anything done in the last week. And the (real) Dean is as bad. Owes me a letter about Meeting, which, til it comes, screws up the whole works. But please... What about advertising next year (are this year's accounts paid?) Please work up a rate schedule for next semester, with and without BMC ...Lance will see you about what he's spent, and how much extra over budget lines will cost...I'm sending an article from Bill on Harvard's station. Please send it on to Lance, who will then (nb, JLF) return to him ... I don't need the budget right away, but during Customs week would be nice.

325 Colebrook Dr
Kensington MD 14017
July 11
716 91 2 1505

Dear Trinity:

Hi Kristin. Hope your summer is going as well as mine is. Everything was except the ALL IMPORTANT ONE, in which I trust you are doing a hell of a lot better. You can't be doing much worse.

But to the almost-as-important subject of WHRC. Like we've sort of got to get to work--together. The summer is about half over.

I've got RSB's ideas on FM for the report, and trust Lance is working. Will send mine and the others to Lance by next Wednesday (next day off) and copies to RSB.

Questions

Lance: How is (was) Wade and WHCT that about their recount? What do we have to do at the beginning of the semester to get this working with us? ... Have you seen Jimmy? What did you say? What did he say? Do we still have a station? Like what's happening w/ the home front? ... What about getting an AM signal to WHCT? Would you please see Bell Tel and find out available times and costs? And Jimmy about the subject and getting it paid for (by SGO?) if you feel you have enough. Otherwise I'll write and/or we can bargain... Is the matter of lines settled? (Note to RSB: Tassill will install lines for mi--remote and broadcast--for free-s, if we supply the material and plans. Barnes will pick up the tab (pun) for line to science building. Cost to us about $75.) ... What still have you bought out of last semester's budget? See you about this soon, please.

Bob and Lance: What kind of shape are the studios in? The "hi-voltage room"? ... Could I please have a few more pieces of stationery? Sent in between two unbendable pieces of cardboard, please.

Bob: Don't sweat it. I've been working midnites and haven't gotten anything done in the last week. And the RR (real) News Team is as bad. Owes me a letter about Meeting, which, til it comes, screws up the whole works. But please... What about advertising next year (are this year's accounts paid?) Please work up a rate schedule for next semester, with and without DJ. ...Lance will see you about what R's R's (Rent, and how much extra over budget lines will cost...I'm sending an article from Bill on Harvard's station. Please send it on to Lance, who will then (nb, JLEM) return to him ... I don't need the budget right away, but during Central week would be okay.

Bill: I'm sending list of names...I'd like to see copy of letter before you send it ... Enclosed are comments on proposed schedule. Could you work up an "Ideal" scedule for the fall semester, i.e., exactly what kind of shows and when. Then you could try and get things into that (flexible) mold... Maybe it would help to write Crooks about his soap opera, encouraging scripts to be written over the summer... I'll send copy of this year's schedule--as soon as I figure it out!!

Everybody: Will you be on or near campus Customs week? How about a board meeting for Monday night when everybody is back? I'll send letters to Rhinies as soon as I get wording OK'd by you. (the stationety I got was wrinkled.. I put it under something to try and fix, but haven't yet discovered what I put it under) Be good.

Jack

PS Pleasewrite. It's the only way I have of knowing I'm loved or hated (anymore). Please write <u>soon</u>.

Bill: I'm sending list of names...I'd like to see copy of letter before you send it ... Enclosed are comments on proposed schedule. Could you work up an "Ideal" schedule for the Fall semester, i.e., exactly what kind of shows and when. Then you could try and get things here that (Ideally) would... Maybe it would help to write Crocks about his song sports, accompanying scripts to be written over the summer... I'll send copy of this year's schedule--as soon as I figure it out!

Everybody will remember you be on or near campus October week? How about a board meeting for Monday night when everybody is back! I'll send letters to Bobbie as soon as I get meeting working OK'd by you. (the statistics I got was wrong.. I put it under something to try and fix, but haven't yet discovered what I put it under) Be good.

Yr Flamepette. It's the only way I have of knowing I'm loved or hated (anymore). Please write soon.

Saturday night

Bob -

Here's my draft - and also Noel's so you can see my changes. What do you think? Does it sound too choppy?

If someone gets and addresses the envelopes, I will put on Dear ____, sign ~~and~~, fold and mail.

Please send around with your comments - p.d.q. - and I'll type the final copy - & send to Ed (thanks for address).

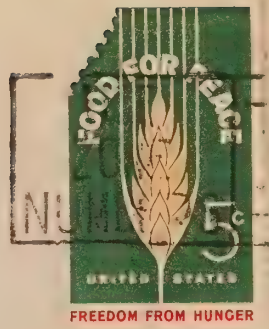
When do you think these should be mailed?

Love & kisses

Jack

325 Oakbrook Dr
Rochester NY 14617

ROCHESTER
JUL 12
1 PM
1963
N.Y.



Mr. Robert Woodward 4th
~~Wo~~ 625 Tamamont Ave
West Field N.J. 07090

Sears, Roebuck and Co. Philly 32, Pa

~~1~~	~~9 A 788~~	~~Med duty drill (1/4)"~~		~~1.06~~
1	9 A 6711	17-pc high speed drill set		10.45
2	9 A 44990	pinch nose pliers 6"	@ 2.54	5.08
1	9 A 30702	standard pliers 8"		.81
1	9 A 3074	6" cutting pliers		1.63
1	9A 4150	4pc screwdriver set		2.50
1	9A 45332	wire stripper		1.18
1	9A 45331	Heat sink		.63
1	9A 45002	needle nose pliers		3.98
1	9A 45341	Vice grip pliers (groove joint)		1.94
				41.86
	9A 41971	1/4" nut driver		89
				42.75
				− 13.66
				29.09
		9 A 788	3/8" drill	12.99
				42.08

4 oz

relevant prices on budget

19.88	9 A 788 3/8" drill
7.22	
.82	43 x
2.57	x4
2.33	172
1.47	
.98	
3.00	
7.95	
46.22	

1111

4 13

STATEMENT

Smith SUPPLY

110 W. Lancaster Ave., Ardmore, Pa. MIdway 2-8484

Haverford College
Radio Station W H R C
Haverford, Pa.

PLEASE DETACH AND RETURN THIS STUB WITH YOUR REMITTANCE $

DATE	INVOICE NO.	CHARGES	CREDITS	BALANCE
	BALANCE FORWARDED FROM PREVIOUS MONTH			947
10/12/63	A 2122	1112		2059

SMITH SUPPLY
ARDMORE, PA.

Smith SUPPLY, INC.

AREA CODE 215
MIdway 2-8484

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Order No. _____ Date 12/12

M. HAVERFORD College.

Address WHRC

Ship To _____

Address _____

Job No. Radio Station WHRC

TAX NO. _____

SOLD BY OB.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	PER	EXTENSION	DISC.	NET
1	EA.	#2 8 Pt. SAW	5.95	ea	5 95	20 70	
1	EA	16 oz. Estwing	5.00	ea	5 00		
1	EA	1400 FRAMING SQUARE.	2.95	ea	2 95		
					13 90		11 12

Fred Johnson WHRC

CARTONS	BUNDLES	PACKAGES	CANS	KEGS	SHEETS	ROLLS	MISC.

TAX 11 12

A 22122 Received By _____ TOTAL AMOUNT 11 12

82542

INVOICE

CONTENTS: EDUCATIONAL MATERIAL. RETURN REQUESTED

RECORD SOURCE, INTERNATIONAL
2160 PATTERSON ST.
CINCINNATI 14, OHIO

SHIPPING VOUCHER

SHIP TO:

WHRC

DATE		
MO.	DAY	YR.
11	11	63

ACCOUNT NUMBER

VOUCHER NUMBER: 4082

SOLD TO:

NOV 18 RECD

NOTE: ALL CLAIMS FOR CREDIT DUE TO SHORTAGES OR BREAKAGE MUST BE MADE WITHIN 5 DAYS FROM RECEIPT OF MERCHANDISE, OTHERWISE CLAIM WILL NOT BE HONORED.

SHIPPING INSTRUCTIONS:

#2

QUANTITY ORDERED	QUANTITY SHIPPED	STOCK NUMBER	NO. REC.	BACK ORDER	M/S	DESCRIPTION	TOTAL	
1	1	LOC 1066			M	RCA		
1	1	WAO 1321			M	CAP		
1	1	KOL 5510			M	COL		
		SINGERS						
1	1	W 1084			M	CAP		
1	1	CL 1879			M	COL		
1	1	CL 1915			M	COL		
1	1	LRP 3096			M	LIBR		

ORIGINAL COPY

TOTAL

ALBUMS SHIPPED	NO. OF PKGS.	TOTAL WEIGHT	FILED BY	CHECKED BY	PACKED BY	DATE SHIPPED

SHIPPING VOUCHER

DATE MO.	DAY	YR.
11	11	63

ACCOUNT NUMBER

VOUCHER NUMBER 4082

SOLD TO:

STAT WHRC ATT G CROOKS
HAVERFORD COLLEGE
HAVERFORD PA

NOV 18 RECD

SHIPPING INSTRUCTIONS:

NOTE: ALL CLAIMS FOR CREDIT DUE TO SHORTAGES OR BREAKAGE MUST BE MADE WITHIN 5 DAYS FROM RECEIPT OF MERCHANDISE, OTHERWISE CLAIM WILL NOT BE HONORED.

QUANTITY ORDERED	QUANTITY SHIPPED	STOCK NUMBER	NO REC.	BACK ORDER	M/S	DESCRIPTION	TOTAL	
		EASY LIST		NO	1			
1	/	T 1361			M	CAP		
1	/	T 1394			M	CAP		
1	/	W 1519			M	CAP		
1		T 1628		1	M	CAP		
1	/	CL 1649			M	COL		
1	/	CL 1720			M	COL		
1		LPM 2101		1	M	RCA		
1	/	3282			M	U A		
		EASY LIST		NO	2			
1	/	33 129			M	ATCO		
1	/	KL 1318			M	KAPP		
1	/	W 1689			M	CAP		
1	/	LPM 2618			M	RCA		
1	/	LRP 3237			M	LIB		
		ORIGINAL CAST						

ORIGINAL COPY

TOTAL

2 Back Order

ALBUMS SHIPPED	NO. OF PKGS.	TOTAL WEIGHT	FILED BY	CHECKED BY	PACKED BY	DATE SHIPPED
18	1	13	GS	JD	—	11-15-63

HAVERFORD COLLEGE

HAVERFORD, PA. 19041

THIS ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND SHIPPING PAPERS.

STUDENT PURCHASE ORDER No. № 617

DATE November 14, 1963

TO
LafayetteRadio Electronics Co.
111 Jericho Turnpike
Syosset, L.I.
New York 11791

SHIP TO
WHRC - Technical dept.
Haverford College
Haverford, Pa.

SHIP VIA
Parcel Post

F. O. B.

TERMS: Check enclosed

DELIVERY DATE

QUANTITY	DESCRIPTION	PRICE	AMOUNT
2	M - 141 Flexo Mikester	$8.23	$ 16.46
	Postage		$ 1.00
			$ 17.46

Mike Arms Received 1/11/64

MAIL INVOICES IN TRIPLICATE TO COMPTROLLER OFFICE
THIS ORDER IS NOT VALID UNLESS COUNTERSIGNED HERE:

A. Caselli
COMPTROLLER

DATE 12/11/63

per M. Maguire

Robert S. Woodward
AUTHORIZED SIGNATURE

gm

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DAYSTROM, potentiometers

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SOLD TO:

STATION WHRC
P O BOX 249
HAVERFORD COLLEGE
HAVERFORD PENNA

SHIPPED TO

TERMS	SHIPPED VIA	CUSTOMER'S ORDER No.	SALESMAN	INVOICE No.	DATE
	UPS	F GHIGO		267174	NOV 19 63

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
02	UNGAR 1236	125	2 50
02	UNGAR 776	125	2 50
02	OHMITE CU 5041	195	3 90
10 00	FT RG 59/U BELDEN	LOT	43 50
			52 40

Paid 1/16/64

2

INDUSTRIAL DEPT.
705-07 ARCH STREET
WAlnut 5-5840

CONSUMER PRODUCTS DIVISION
701 ARCH ST. 4TH FLOOR
WAlnut 5-5840

HIGH FIDELITY SOUND STUDIO
709 ARCH STREET
PHONE: WAlnut 5-5840

WEST PHILA.
5930 MARKET ST.
SHerwood 8-3010

NORTH PHILA.
3412 GERMANTOWN AVE.
BAldwin 9-5900

WILLOW GROVE
29-31 YORK RD.
OLdfield 9-4440

WILMINGTON, DEL.
S. E. COR. 3RD & TATNALL STS.
OLympia 5-4401

YORK, PA.
1114 ROOSEVELT AVE. EXT.
46-1134

Seller represents that with respect to articles and/or the performance of the services covered by this invoice, it has fully complied with the Fair Labor Standards Act of 1958, as amended.

JUdson 6-1427

L. P. SALES CORP.

Offices: 235 WEST 46th STREET
New York 36, New York

Factory & Warehouse: 1 CENTRAL AVENUE
East Newark, New Jersey

L 5558

SOLD TO
Geoffrey Crooks
WHRC
Haverfodd College
Haverford, Pa.

SHIP TO (SAME - UNLESS OTHERWISE INDICATED)

#561

11/20/63

YOUR ORDER NO.	BACK ORDER NO.	SHIPPED VIA	TERMS 2% - 10 - E.O.M. 30 DAYS - NET	DATE

QUANTITY ORDERED	SELECTION	AMOUNT SHIPPED	BACK ORDER	QUANTITY ORDERED	SELECTION	AMOUNT SHIPPED	BACK ORDER	QUANTITY ORDERED	SELECTION	AMOUNT SHIPPED	BACK ORDER
1	117/18	/									
1	130	/									
1	207	/									
1	223	/									
1	299	/									
1	9001	/									
1	428	/									
1	436										
1	449	/									

7" @	
12" @	
12" @	
12" @	
12" @	
@	
@	
@	
POST. & INS.	
TOTAL	

PACKING SLIP

FRAGILE — HANDLE WITH CARE

CONTENTS MERCHANDISE—FOURTH CLASS MAIL—RETURN POSTAGE GUARANTEED
POSTMASTER: This parcel may be opened for postal inspection if necessary.

Radio Electric
SERVICE CO. OF PENNA.
DIVISION OF ASTREX, INC.

701 ARCH STREET • PHILADELPHIA 6, PA.

W H R C Station
Haverford College
Haverford, Penna

CUSTOMER'S ORDER NO.

FRAGILE — HANDLE WITH CARE

CONTENTS MERCHANDISE—FOURTH CLASS MAIL—RETURN POSTAGE GUARANTEED
POSTMASTER: This parcel may be opened for postal inspection if necessary.

Radio Electric
SERVICE CO. OF PENNA.
DIVISION OF ASTREX, INC.

701 ARCH STREET • PHILADELPHIA 6, PA.

WHRC STATION
HAVERFORD COLLEGE
HAVERFORD, PENNA

DATE 11 26 1963

CUSTOMER'S ORDER NO.

	Ordered	Back Ord.	DESCRIPTION	Shipped	UNIT PRICE	EXTENSION
1	1		ADC - R-2 Needle	1	8.00	8.00
2					DEC 3 PAID	
3						
4			TAX EXEMPTION ON FILE			
5						
6						
7						
8						
9						

CUSTOMER'S ORDER NO.	PICKED BY	PACKED BY	CHECKED BY	PACKING SLIP 903677	QUANTITY SHIPPED	TOTAL	8 00

RADIO ELECTRIC SERVICE CO. OF PENNA.
DIVISION OF ASTREX, INC.
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Transitron
Bendix
H HONEYWELL
CATHODE-RAY DUMONT TUBES
DAYSTROM, potentiometers

PARTS RCA EQUIPMENT

SOLD TO:

STATION W H RC
P O BOX 249
HAVERFORD COLLEGE
HAVERFORD PENNA

SHIPPED TO

TERMS	SHIPPED VIA	CUSTOMER'S ORDER No.	SALESMAN	INVOICE No.	DATE
	OD	FGH 1GO		259005	NOV 27 63

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
05	BELDEN 8422-500	26 25	131 25

DEC 3 PAID

2

INDUSTRIAL DEPT.
705-07 ARCH STREET
WAlnut 5-5840

CONSUMER PRODUCTS DIVISION
701 ARCH ST. 4TH FLOOR
WAlnut 5-5840

HIGH FIDELITY SOUND STUDIO
709 ARCH STREET
PHONE: WAlnut 5-5840

WEST PHILA.
5930 MARKET ST.
SHerwood 8-3010

NORTH PHILA.
3412 GERMANTOWN AVE.
BAldwin 9-5900

WILLOW GROVE
29-31 YORK RD.
OLdfield 9-4440

WILMINGTON, DEL.
S. E. COR. 3RD & TATNALL STS.
OLympia 5-4401

YORK, PA.
1114 ROOSEVELT AVE. EXT.
46-1134

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Bendix

H HONEYWELL

CATHODE-RAY DU MONT TUBES

DAYSTROM, potentiometers

PARTS RCA EQUIPMENT

SOLD TO:

STATION W H RC
P O BOX 249
HAVERFORD COLLEGE
HAVERFORD PENNA

SHIPPED TO

TERMS	SHIPPED VIA	CUSTOMER'S ORDER No.	SALESMAN	INVOICE No.	DATE
	UPS	F G HIGO		273375	DEC 30 63

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
10	SWITCHCRAFT P 121764	55	5 50
	Paid 1/16/64		

INDUSTRIAL DEPT.
705-07 ARCH STREET
WAlnut 5-5840

CONSUMER PRODUCTS DIVISION
701 ARCH ST. 4TH FLOOR
WAlnut 5-5840

HIGH FIDELITY SOUND STUDIO
709 ARCH STREET
PHONE: WAlnut 5-5840

WEST PHILA.
5930 MARKET ST.
SHerwood 8-3010

NORTH PHILA.
3412 GERMANTOWN AVE.
BAldwin 9-5900

WILLOW GROVE
29-31 YORK RD.
OLdfield 9-4440

WILMINGTON, DEL.
S. E. COR. 3RD & TATNALL STS.
OLympia 5-4401

YORK, PA.
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2

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FORM 455 REV.

THIS IS YOUR INVOICE
NO OTHER WILL BE SENT
RETURN DUPLICATE WITH REMITTANCE

Electro-Voice®

INCORPORATED
BUCHANAN, MICH.

INVOICE NO.
R 838

TERMS: NET 10 DAYS

SAME AS "SOLD TO" UNLESS OTHERWISE INDICATED

SOLD TO
W H R C
Haverford College
Haverford, Pa.

Attn: David T. Bates, Tech Dept.

SHIP TO

SAME AS SHIPPING DATE UNLESS OTHERWISE INDICATED

ORDER DATE	CUST. P. O. NO.	SHIPPING DATE	SHIP VIA	INVOICE DATE
12/3	ltr. 11/25	12/9	9K3W47	

QUAN.	DESCRIPTION	E. V. PART NO.	UNIT PRICE	TOTAL
1	06 664 s/n 69369	Less/c & c	N/C	
	06			
	06			
	06			
	06			
1a	06			
			SHIPPING CHARGES	
			INVOICE TOTAL	N/C

SELLER REPRESENTS THAT WITH RESPECT TO THE PRODUCTION OF THE ARTICLES AND/OR THE PERFORMANCE OF THE SERVICES COVERED BY THIS INVOICE, IT HAS FULLY COMPLIED WITH SECTION 12 (A) OF THE FAIR LABOR STANDARDS ACT OF 1938, AS AMENDED.

DUPLICATE INVOICE

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Electro-Voice®

INCORPORATED
BUCHANAN, MICH.

INVOICE NO.
R 838

TERMS: NET 10 DAYS

SAME AS "SOLD TO" UNLESS OTHERWISE INDICATED

SOLD TO
W H R C
Haverford College
Haverford, Pa.

Attn: David T. Bates, Tech Dept.

SHIP TO

SAME AS SHIPPING DATE UNLESS OTHERWISE INDICATED

ORDER DATE	CUST. P. O. NO.	SHIPPING DATE	SHIP VIA	INVOICE DATE
12/3	ltr. 11/25	12/9	9K3447	

QUAN.	DESCRIPTION	E. V. PART NO.	UNIT PRICE	TOTAL
1	06 664 s/n 69369	Less/ c & c	N/C	
	06			
	06			
	06			
	06			
ia	06			
			SHIPPING CHARGES	
			INVOICE TOTAL	N/C

SELLER REPRESENTS THAT WITH RESPECT TO THE PRODUCTION OF THE ARTICLES AND/OR THE PERFORMANCE OF THE SERVICES COVERED BY THIS INVOICE, IT HAS FULLY COMPLIED WITH SECTION 12 (A) OF THE FAIR LABOR STANDARDS ACT OF 1938, AS AMENDED.

ORIGINAL INVOICE

DETACH BEFORE DEPOSITING

DATE	INVOICE NUMBER	AMOUNT OF INVOICE	DISCOUNT	BALANCE	PROOF
DEC 2063		Deposit 1.35		1.35	13667

THE BILLBOARD PUBLISHING CO.
CINCINNATI, OHIO

31785

SEARS, ROEBUCK AND CO.

PHILADELPHIA, PA.

UOUs Number A 212200

BALANCE DUE US $ 2.10

Radio Station WHRC
Haverford College
Haverford, Pa

Pd 2/10

IF YOU HAVE SENT THIS PAYMENT WITHIN THE PAST FEW DAYS, YOU MAY DISREGARD THIS NOTICE.

Dear Customer:

Just a few lines about the bill of goods we shipped you a month ago. According to our records, the account has not been paid and we have had no word from you regarding it.

While our regular terms require cash in full with each order, we did not delay shipment of your order which was received without sufficient money. Instead, we forwarded the goods, feeling sure you would gladly send the amount due on receipt of our statement.

Kindly send a money order or check by return mail.

SEARS, ROEBUCK AND CO.

PLEASE BE SURE to return this statement when sending payment. If you write us about the order, please enclose all the bills you received with it.

F-1549 10-30-52

MI. 2-3930 EST. 1930

KELLY JEWELERS

8 E. LANCASTER AVE. ARDMORE, PA.

WATCHES • DIAMONDS • SILVERWARE
WATCH & JEWELRY REPAIR

Customer's Order No. _____ Date 1-11-84 195

Name MR FRANK GATGO

Address HAV COLLEGE

SOLD BY	CASH	C.O.D.	CHARGE ON ACCT.	MDSE. RETD.	PAID OUT	

QUAN.	DESCRIPTION	PRICE	AMOUNT	
2	MANAGER-3		2	1.00
	NO-60Y			
	DESERT TAN		23	96
	SETH THOMAS			

All claims and returned goods **MUST** be accompanied by this bill.

14831

Rec'd by

THIS ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND SHIPPING PAPERS.

HAVERFORD COLLEGE

HAVERFORD, PA. 19041

STUDENT
PURCHASE ORDER No. № 621

DATE

TO
Kelley's Jewelers
8 E. Lancaster Ave
Ardmore, Pa.

SHIP TO
Frank Chigo
WHC
Haverford College
Haverford Pa.

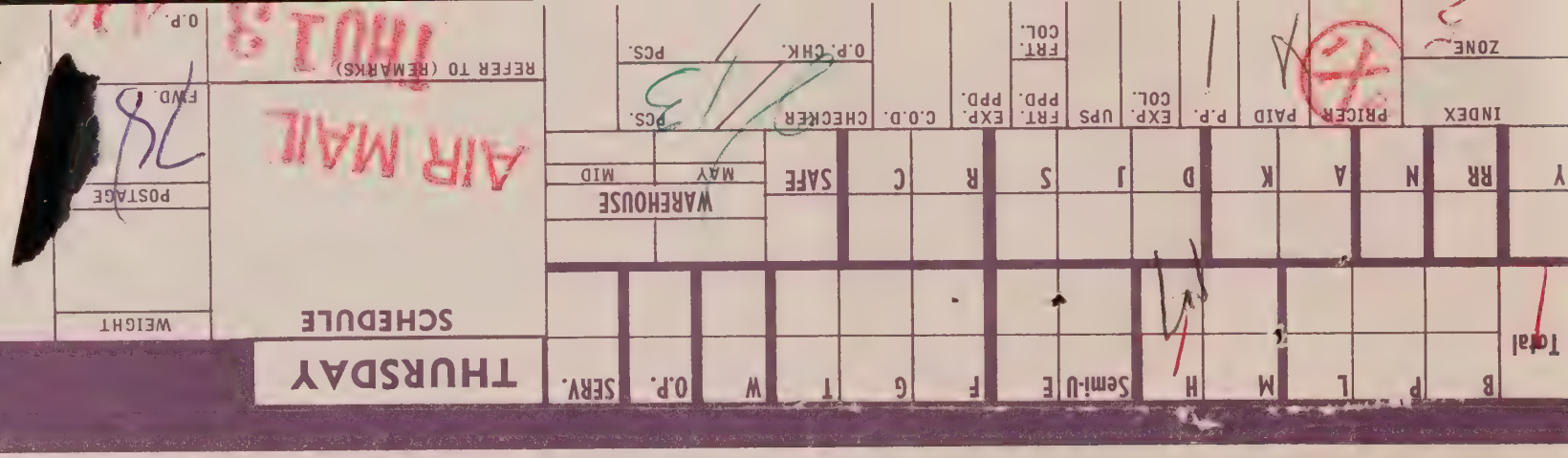
SHIP VIA
Person will call

F. O. B.	TERMS	DELIVERY DATE
	College approval needed	

QUANTITY	DESCRIPTION	PRICE	AMOUNT
2	9.5 in face wall clocks	$11.98	$23.96

MAIL INVOICES IN TRIPLICATE TO COMPTROLLER OFFICE
THIS ORDER IS NOT VALID UNLESS COUNTERSIGNED HERE:
COMPTROLLER DATE 1/17/64

AUTHORIZED SIGNATURE



THANK YOU for your order. We hope you are as happy with your purchase as we are to supply all of your electronic needs.

DO NOT DESTROY THESE PAPERS until you are completely satisfied in every respect that your order is correct.

ALL CHARGES that were necessary are explained on the attached Summary. If the explanation shows that the item is to be shipped at a later date, merchandise will be shipped as indicated.

IF YOU WRITE us about this order, please return all of these papers with your letter.

IF IT IS NECESSARY TO RETURN MERCHANDISE, follow the instructions on the the reverse side of the Summary.

ALLIED ORDER BLANK

Satisfaction Guaranteed or your money back

ALLIED RADIO CORPORATION, 100 N. WESTERN AVE., CHICAGO 80, ILL., PHONE: HAymarket 1-6800

Date Feb. 11, 1964. 19

1 Please Print Name and Address

Name Radio Station WHRC

Street Address Box 249, Haverford College Route Box

City or Town Haverford City Zone No. State Penna.

2 Ship to Another Address? Give directions here:

Name

Shipping Address Route Box

City City Zone No. State

3 How Shall We Ship? Please Rush.

☐ Parcel Post (Please include enough for postage; any excess is refunded)

☐ REA Express ☐ Truck (On Express or Truck Orders: Do not send money for shipping charges—charges will be collected upon delivery).

☑ Other (Please specify) Air Express

4 If This Is Your First Order to Us please check here: ☐

5 Show Your Credit Fund Account #

6 If You Have Moved Since Your Last Order print your old address here:

Street Address

Post Office

State

Please do not write in this space.

FEB 13 19 m 03601 *****3.24

These code letters are explained on attached summary sheet.

Do Not Write Here 1	Do Not Write Here 2	Stock Number	Quantity	Manufacturer's Type Number	Description	Do Not Write Here	Price Each Foot, Set, Pair Roll, Pkg., Etc.	Total Price Put Here and Add This Column	Please Do Not Write in This Column	Shipping Weight LBS.	Shipping Weight OZ.
		46 H 696	12	24-5P	Polystyrene Coil form 2 1/4 x 1 1/4"	12	.27	3 24		1	8

R Your order was shipped in the best way to assure safe delivery.

PACKER #8

Bin

FEB 13 1964

PPD ☐ UPS ☐ FRT ☐ REA ☐

OP

16

9 Customer Please Fill In: Merchandise ordered from Allied Catalog No. 230

8 Enter Amount Enclosed: (If you send currency, be sure to register letter.)

☑ Cash Order $ 3.24

☐ Credit Fund Down Payment $

☐ Credit Fund Monthly Payment $

☐ C.O.D. ($5.00 Minimum) $ (A 20% deposit is required)

J

7 AMOUNT FOR GOODS	3	24	
POSTAGE (Do not remit for express charges)			
INSURANCE			
DUE ALLIED From Previous Cash Order			
TOTAL AMOUNT	3	24	

TOTAL Lbs. 1 Ozs. 8

TOTAL POUNDS 1 1/2

Rev. 11/63

PLEASE SEE REVERSE SIDE FOR CREDIT FUND PLAN

IT'S EASY TO OPEN AN ALLIED CREDIT FUND ACCOUNT . . . Here is all You Need to Qualify:

1. You Must Be Over 21 Years Of Age
2. Have A Steady Cash Income
3. Have A Good Credit Record

NOTICE TO BUYER
MAIL ORDER RETAIL INSTALLMENT CONTRACT

Do not sign this contract before you read it. Under the law you have the following rights among others: a) To pay off in advance the full amount due and obtain a partial refund of the finance charge; b) Under certain conditions to redeem the property, if repossessed for a default.

ACCOUNT AGREEMENT

ALLIED RADIO CORPORATION, Chicago 80, Illinois. Please open a Credit Fund account for me. I agree that each purchase made under this contract will be subject to the following terms: Until the merchandise is fully paid for, title to and right to possession of the merchandise shall remain in you; Upon default in payment of any installment of the purchase price, you may without notice declare the entire balance immediately due and payable, and, if you so elect, repossess the merchandise, taking the same in satisfaction of the balance due; I shall pay an installment each month as billed by you, which will include a service charge in accordance with the terms stated in your current catalog; and if I elect to pay the full account within 30 days after the first billing date, there will be no service charge. For the purpose of obtaining credit, I make the following representations listed below.

TO "ADD ON" AN ORDER

Just sign below—No questions to answer
No down payment on "add-on" orders

ALLIED RADIO CORPORATION, Chicago 80, Illinois. Please add the merchandise on the reverse side as a purchase under my present Allied account. This purchase will be combined with my present account and I will pay on the one combined account according to the contract terms set forth in your current catalog and upon the conditions stated in my original contract.

Account No._____ Date_____

PLEASE SIGN HERE_____

[If your account was paid up 12 months ago or more, please fill in the information below and sign the contract on the line marked "X".]

TO OPEN A NEW ACCOUNT

(also fill out below if account has been closed for more than a year)

- **If married, answers must apply to husband.**
- **Please answer all questions below and sign the contract on the line marked "X".**
- **If under 21 years, please have parent or guardian fill in application and sign.**

PLEASE SIGN HERE FOR ACCOUNT AGREEMENT—MAIL ORDER RETAIL INSTALLMENT CONTRACT

PLEASE SIGN HERE X_____ DATE_____
(FULL NAME OF HUSBAND) (AND WIFE)

NAME_____ PHONE NUMBER_____ AGE_____

HOME ADDRESS_____ HOW LONG AT THIS ADDRESS_____ YEARS_____ MONTHS

CITY_____ ZONE_____ STATE_____ ☐ RENT ☐ OWN ☐ SINGLE ☐ MARRIED ☐ LIVING WITH PARENTS NO. OF DEPENDENTS_____

PREVIOUS ADDRESS_____ HOW LONG AT THIS ADDRESS_____ YEARS_____ MONTHS

PRESENT EMPLOYER_____ POSITION_____ MONTHLY INCOME $_____

BUSINESS ADDRESS_____ HOW LONG ON PRESENT JOB?_____

PREVIOUS EMPLOYER_____ HOW LONG?_____
(NAME) (ADDRESS)

SPOUSE'S EMPLOYER_____ HOW LONG?_____
(NAME) (ADDRESS)

BANK ACCOUNT WITH_____ ☐ CHECKING ☐ SAVINGS ☐ LOAN
(NAME) (ADDRESS)

CREDIT ACCOUNT WITH_____ HIGHEST CREDIT $_____ MONTHLY PAYMENTS $_____ ☐ OPEN ☐ CLOSED
(NAME) (ADDRESS)

CREDIT ACCOUNT WITH_____ HIGHEST CREDIT $_____ MONTHLY PAYMENTS $_____ ☐ OPEN ☐ CLOSED
(NAME) (ADDRESS)

SERVICEMEN: MILITARY ADDRESS_____ SERIAL NO._____ RANK_____
PAY GRADE_____ TIME IN SERVICE_____ COMMANDING OFFICER_____

FARMERS: ☐ OWN ☐ RENT HOW MANY CROP ACRES?_____ YEARLY INCOME $_____

Rev. 9/63

FRAGILE — HANDLE WITH CARE
CONTENTS MERCHANDISE - FOURTH CLASS MAIL - RETURN REQUESTED
POSTMASTER: This parcel may be opened for postal inspection if necessary

RADIO ELECTRIC SERVICE CO. OF PENNA.
DIVISION OF ASTREX, INC.
701 ARCH STREET • PHILADELPHIA, PA. 19106

To Bryn Mawr College
Bryn Mawr, Pa.

CUSTOMER'S ORDER NO.

FRAGILE — HANDLE WITH CARE
CONTENTS MERCHANDISE - FOURTH CLASS MAIL - RETURN REQUESTED
POSTMASTER: This parcel may be opened for postal inspection if necessary

RADIO ELECTRIC SERVICE CO. OF PENNA.
DIVISION OF ASTREX, INC.
701 ARCH STREET • PHILADELPHIA, PA. 19106

To

CUSTOMER'S ORDER NO.

10 17 3

PACKING LIST ENCLOSED

CUSTOMER'S ORDER NO.	SHIPPED VIA	CHKD. BY	NO. PKGS.	DATE SHIPPED
Verbal	Will Call			/ /196

PACKING SLIP NO. 261447

	ORDERED	BACK ORDERED	SHIPPED	DESCRIPTION
1	3	0	3	Cutler hammer #7321K2
2				
3	1	1		Stancor PC 8412
4				
5	1	0	1	504 tube
6				
7	3	0	3	amphenol octal # 77MIP-8
8				
9	1	0	1	" #86-PM8-11
10				
11	1	0	1	Stancor RC-12-200
12				
13	1	0	1	~~Ohmite~~ BUD AC407 3" OK
14				
15	6	0	6	Cinch Jones terminals #53E
16				
17	1	0	1	Ohmite 25K 20 watts res.
18				

REMARKS:

PACKING SLIP
CHECK CAREFULLY

RADIO ELECTRIC SERVICE CO. OF PENNA.
DIVISION OF ASTREX, INC.
701 ARCH STREET
PHILADELPHIA, PA. 19106
WALNUT 5-5840

First With The Finest in Electronics

PACKING SLIP